

CITY OF TERRYTOWN  
COUNCIL MINUTES

The City of Terrytown Council met on Thursday, December 14, 2017, at 6:30 PM, for a special meeting at the Housing Authority, 89A Woodley Park Road in the City of Terrytown. Notice of said meeting was published in the Scottsbluff Star-Herald according to law and council members were notified of said meeting. The meeting was called to order at 6:30 p.m. by Mayor Kent Greenwalt. Council Members present were: Jerry Green, Cyinda Kriner and Marcia Sherlock. Absent: Chris Perales. Assistant City Clerk Tamera Leeling recorded the proceedings of the meeting. The minutes of the previous meeting were dispensed with.

The Pledge of Allegiance was recited by those in attendance. Mayor Greenwalt pointed out the location of the poster for the Open Meetings Act.

There were no additions, changes, or emergency items added to the agenda.

Moved by Sherlock and seconded by Green to approve the minutes of November 2, 2017. Aye's: Green, Kriner and Sherlock. Nay's: None. Motion approved.

Moved by Sherlock and seconded by Kriner to approve Jerry Green's conflict of interest for the payment of Clerk Linda Green's wages. Aye's: Greenwalt, Kriner and Sherlock. Nay's: None. Motion approved. Moved by Sherlock and seconded by Kriner to pay Clerk Linda Green's wages of 203.17. Aye's: Greenwalt, Kriner and Sherlock. Nay's: None. Motion approved.

Payment of Remaining Claims:

KENO FUND: A & A Porta Potties, Portable Toilet Pickup, 425.00; Nebraska Public Power District, Utilities, 105.63; Carpenter Center, Contribution, 250.00; GENERAL FUND: Charter Communications, Office Phone/Internet, 171.38; One Call Concepts, Digger's Hotline, 78.00; Scottsbluff Star-Herald, Legal Publications, 294.32; Verizon Wireless, Cellular Service, 111.53; DBO Digital Marketing, Website Development, 660.00; Capital Bank & Trust, Simple IRA Employer Match, 632.86; Scotts Bluff County Clerk, Court Costs, 17.00; Western Plains Business Solutions, Copier Maintenance Service Agreement, 167.45; Hugo Chairez, Wages, 1106.73; Tamera Leeling, Wages, 913.16; Dennis McLaughlin, Wages, 902.54; Ellison, Kovarik & Turman, Legal Fees, 402.50; Charter Communications, Shop Phone/Internet, 121.00; City of Scottsbluff, Disposal Charges, 6.00; City of Gering, Mini Municipal Conference, 94.50; Guardian Insurance, Life Insurance, 21.00; Windstream, Phone, 6.18; Principal Insurance, Vision Insurance, 41.55; Hugo Chairez, Wages, 1058.29; Tamera Leeling, Wages, 867.39; Dennis McLaughlin, Wages, 880.92; Blue Cross Blue Shield, Health Insurance, 2747.04; Deborah Baker, Utilities Refund, 21.21; Bomgaar's, Shop Tools, 176.77; Capital Bank & Trust, Simple IRA Employee Contributions, 800.00; Carpenter Center, Office Rent/Contract Labor, 1172.00; Charter Communications, Office Phone/Internet, 171.38; Cyclone Express, Fuel, 240.52; Dale's Tire & Retreading, Repairs/Maintenance, 37.00; Dana Cole & Co., Accounting, 1000.00; Panhandle Humane Society, Pest Control, 600.00; Indoff Incorporated, Office Supplies, 65.52; Johnson Cashway Lumber Co., Shop Supplies, 26.02; Judy Hoatson, Bookkeeping, 370.00; Kent Greenwalt, Mileage/Cell Phone Upgrade Reimbursement, 96.55; Moneywise Office Supply, Office Supplies, 70.65; Murdoch's, Shop Supplies, 164.96; One Call Concepts, Inc., Digger's Hotline, 54.39; Prairie Floral & Gifts, Floral Arrangement/Funeral; Scottsbluff Police Department, Police Labor, 7683.33; M.C. Schaff & Associates, Engineering, 240.00; Scottsbluff Star-Herald, Legal Publications, 171.79; Tim's Electric, Hanging Christmas Banners, 100.00; Verizon Wireless, Cellular Service, 111.53; W.P.C.I., Non-DOT Policy Updates, 75.00; Linda Green, Wages, 203.17; Jerry Green, Wages, 69.26; Roy K. Greenwalt, Wages, 230.87; Cyinda Kriner, Wages, 69.26; Chris Perales, Wages, 69.26; Marcia Sherlock, Wages, 69.26; WATER FUND: City of Gering, Utilities, 31.97; Henning's Construction, Repairs/Maintenance, 2020.00; Nebraska Public Power District, Utilities, 167.62; Nebraska Public Power District, Utilities, 157.05; Northwest Pipe Fittings, Repairs/Maintenance,

274.60; Henning's Construction, Contractor's Pay Application No. 3/Terrytown's Water System Project Phase I: Gering Connections Project, 77637.73; Snell Services, Inc., Repairs/Maintenance, 705.00; Nebraska Department of Health & Human Services, Water Operator License Renewal, 115.00; Nebraska Public Power District, Utilities, 1243.48; Enviro Service, Inc., Lab Fees, 18.00; City of Gering, Utilities, 31.97; Northwest Pipe Fittings, Repairs/Maintenance, 20.92; Pipe Works Plumbing, Repairs/Maintenance, 613.58; M.C. Schaff & Associates, Engineering, 12178.17; Terry Carpenter, Inc., Well Lease, 438.00; SEWER FUND: City of Scottsbluff, Wastewater, 9538.45; Nebraska Public Power District, Utilities, 315.43; Enviro Service, Inc., Lab Fees, 264.00; Terry Carpenter, Inc., Land Lease, 150.00; Waste Connections, Trash Collection, 7019.73; STREET FUND: City of Gering, Repairs/Maintenance, 3000.00; Henning's Construction, Repairs/Maintenance, 1904.00; Nebraska Public Power District, Utilities, 2318.88; Nebraska Public Power District, Utilities, 267.53; Henning's Construction, Maintenance/Repairs, 5816.25. Moved by Sherlock and seconded by Green to approve the payment of claims as presented. Aye's: Green, Kriner and Sherlock. Nay's: None. Motion approved.

Moved by Green and seconded by Kriner to approve payment of the Fixed Route Contribution for Fiscal Year 2017-2018 to Scotts Bluff County Public Transit for \$1,296.00.

Moved by Green and seconded by Kriner to approve Contractor's Application for Payment No. 4 to Henning's Construction regarding Terrytown's Water System Project Phase I: Gering Connections Project in the amount of \$113,371.88 pending agency concurrence. Aye's: Green, Kriner and Sherlock. Nay's: None. Motion approved. Moved by Kriner and seconded by Sherlock to approve Change Order No. 2 for change in contract price to Henning's Construction regarding Terrytown's Water System Project Phase I: Gering Connections Project to increase by \$9,283.85 pending agency concurrence. Aye's: Green, Kriner and Sherlock. Nay's: None. Motion approved.

Representatives from Legacy Communications addressed the council regarding damage to the KOAQ main transmitter line in the alleyway behind South Street caused during Phase I of the Water Project. Due to the line to the transmitter being cut, monitoring equipment has been damaged resulting in the transmitter operating below FCC guidelines. Legacy Communications is requesting to place a junction before the dike to correct the problem. An engineer experienced in radio communications is expected to inspect the site and provide additional recommendations.

An election of Council President was conducted and Green nominated Chris Perales. Moved by Green and seconded by Sherlock to elect Chris Perales as Council President. Aye's: Green, Kriner and Sherlock. Nay's: None. Motion passed.

The following positions were nominated for the Mayor's appointment of city officers and approval by council: City Clerk-Tamera Leeling; City Administrator/Treasurer-Lonnie Miller; City Attorney-Simmons Olsen Law Firm; City Engineer/Street Supervisor-Jeff Wolfe; Utility Supervisor-Hugo Chairez; Scottsbluff Police Department, Platte Valley Bank and Scottsbluff Star-Herald. Moved by Green and seconded by Sherlock to appoint all officers. Aye's: Green, Kriner and Sherlock. Nay's: None. Motion approved.

City Administrator/Treasurer Lonnie Miller reviewed the October 2017, Financial Statements.

City Administrator/Treasurer Lonnie Miller requested the approval of Tamera Leeling and the removal of Linda Green as an authorized person on the certificates of deposit and on the safety deposit box with Platte Valley Bank. Moved by Sherlock and seconded by Kriner to approve Tamera Leeling and remove Linda Green as an authorized person on the certificates of deposit and on the safety deposit box with Platte Valley Bank. Aye's: Green, Kriner and Sherlock. Nay's: None. Motion approved.

City Administrator/Treasurer Lonnie Miller discussed approving the purchase of Chamber Bucks from the Scottsbluff-Gering Chamber of Commerce in the amount of \$100.00 per full-time employee. Moved by Green and seconded by Sherlock to approve the purchase of Scottsbluff-Gering Chamber of Commerce Chamber Bucks for each full-time employee. Aye's: Green, Kriner and Sherlock. Nay's: None. Motion approved. Note: The Scottsbluff-Gering Chamber of Commerce no longer issues Chamber Bucks. The full-time employees will instead receive \$100.00 as incentive pay in the form of taxable income.

Clint Schaff from M.C. Schaff & Associates reviewed the Street Projects for 2018 1-6 Year Street Program. It was recommended to not improve the streets due to the water project. Portions of the roads will need to be torn up while the water project is in process. At this time, maintenance only and no new construction is recommended.

Clint Schaff from M.C. Schaff & Associated presented a water project update. Phase I of the water project is essentially complete and a final estimate should be available in January. The results of the water samples are within the limits. Bids for the meters will be taken in the spring with installation planned for the summer.

Clint Schaff from M.C. Schaff & Associates requested that the council consider Resolution No. 17-7 Concerning a Standardized System of Annual Report with the Board of Public Roads Classifications and Standards. The resolution will be amended from regular meeting on December 7, 2017 to special meeting on December 14, 2017. Moved by Green to approve Resolution No. 17-7 Concerning a Standardized System of Annual Report with the Board of Public Roads Classifications and Standards with amendments and seconded by Kriner. Aye's: Green, Kriner and Sherlock. Nay's: None. Motion approved.

Scottsbluff Police Department Chief of Police Kevin Spencer reported on the Computer Aided Dispatch and Records Management System. The new system should be implemented in October 2018 and will provide technology in the patrol cars which increase safety for police officers.

Mayor Greenwalt reported that the Scotts Bluff County Airport Authority is getting ready to welcome SkyWest, flying as United, when they begin flights from Scottsbluff to Denver beginning January 30, 2018. SkyWest will offer three flights a day.

There being no further business to come before the Council, moved by Sherlock and seconded by Kriner to adjourn to the next called meeting on Thursday, January 4, 2018, at 6:30 PM, subject to the call of the Mayor. Aye's: Green, Kriner and Sherlock. Nay's: None. Motion approved.

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Mayor of the City of Terrytown

ATTEST:

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Assistant City Clerk