

**CITY OF TERRYTOWN**  
**September 8th, 2022**  
**Regular Meeting Minutes**

The City of Terrytown Council met on Thursday, September 8th, 2022, at 6:30 PM, for their regular monthly meeting at the Housing Partners of Western Nebraska Community Room, at 89A Woodley Park Road in the City of Terrytown. Notice of said meeting was published in the Scottsbluff Star-Herald according to law and council members were notified of said meeting. The meeting was called to order at 6:33 p.m. by Mayor Chris Perales.

The Pledge of Allegiance was recited by those in attendance. Mayor Perales pointed out the location of the poster for the Open Meetings Act which is also available on the City of Terrytown website.

Council Members present in person were: Brandon Ettleman, Bill Fedorchik, Michael Minzey, and Tyler Feil. City Clerk, Jeni Mattern, was present and took minutes. The minutes of the previous meeting were dispensed with in person and online at Terrytown.org.

It was moved by Fedorchik and seconded by Ettleman to excuse Feil from the August Regular Meeting. Aye's: Minzey, Feil, Fedorchik, and Ettleman. Nay's: none.

It was moved by Minzey and Seconded by Feil to approved the corrected version of the June 9<sup>th</sup>, 2022 Meeting Minutes, the correction needed is on page one where it refers to the approval of the June 9<sup>th</sup>, 2022 Meeting Minutes where it should be the May 12<sup>th</sup>, 2022 Meeting Minutes. Aye's: Fedorchik, Feil, Ettleman, and Minzey. Nay's: none.

It was moved by Feil and seconded by Fedorchik to approve the July 14<sup>th</sup> 2022 Meeting Minutes with the addition of a second to the motion on the final page of the minutes. Aye's: Fedorchik, Feil, Ettleman, and Minzey. Nay's: none.

It was moved by Feil and seconded by Fedorchik to approve Meeting Minutes from the August 11<sup>th</sup>, 2022 Regular Meeting with the correction of the claims dates. Aye's: Fedorchik, Feil, Ettleman, and Minzey. Nay's: none.

Feil moved and Minzey seconded the motion to approve the claims from June 9<sup>th</sup>, 2022 through July 13<sup>th</sup>, 2022. Aye's: Fedorchik, Feil, Ettleman, and Minzey. Nay's: none.

**Payment of Claims June 9<sup>th</sup> Through July 13<sup>th</sup> 2022**

**KENO:** Farm Plan, Parts-\$53.35; SoGreen, Repairs-\$187.50; Nebraska Public Power, Street Lights-\$69.79; Independent Plumbing, Repairs-\$88.50; Northwest Pipe, Parts-\$184.00; Scottsbluff County Weeds Control. Spraying of Weeds-\$470.00; Sandberg Implement, Repairs-\$2534.96; Cyclone Express, Fuel-\$57.04; Carpenter Center, Community Betterment-\$250.00; **GENERAL:** Century Business, Copies-\$53.06; League Association of Risk Management, Audit-\$670.94; Visa, Supplies-\$1205.56; Jennifer Mattern, Conference-\$265.50; Nebraska Child Support, Child Support-\$235.40; Robert Blanco, Gas Reimbursement-\$103.00; Farm Plan, Supplies-\$624.69; Nebraska Child Support, Child Support-\$235.40; Verizon Wireless, Cell Phones-\$205.52; Resident Reimbursements, Utility Overpayment-\$913.05; Ace Hardware, Supplies-\$163.19; Allo Communication, Phone/Internet-\$241.97; Century Business, Office Expense-\$146.59; Cyclone Express, Fuel-\$1263.52; Nebraska County Courts, Court Cost-\$34.00; Star Herald, Publication-\$153.29; Simmons, Olsen Law Firm, Contracted Services-\$4250.00; Payroll, Total-\$17,612.73; Western Travel Terminal, Gas-\$57.58; Pitney Bowes Inc., Postage-\$500.00; Print Express, Supplies-\$343.05; Pitney Bowes Inc., lease Charge-\$159.63; Schaff & Associates, Meetings-\$600.00; Logoz LLC., Shirts-\$121.98; Judy Hoatson CPA. LLC, Bookkeeping-\$750.00; Intralinks, Inc., Repairs & maintenance-\$289.00; Hi Performance Car Wash, Car Wash-\$20.75; Panhandle Human Society, Pest Control-\$600.00; Grease & Go, Oil Change-\$70.95; Nebraska Public Power, Street Lights-\$231.93; Blue Cross Blue Shield, Insurance-\$4152.07; Contractor's Materials, Inc., Supplies-\$36.60; Visa, Supplies-\$1215.76; Guardian Insurance, Insurance-\$70.00;

**WATER:** Visa, Supplies-\$22.35; Nebraska Public Power, Street Lights-\$166.09; City of Gering, Water-\$30.37; Enviro Service Inc., Water Labs-\$25.00; Terry Carpenter Inc., Well Lease-\$438.00; Schaff & Associates, Services-\$3220.00; Hennings Construction, Water Pressure Control-\$315.00; City of Gering, Water-\$8844.54; Nebraska Public Power, Street Lights-\$122.14; **STREETS:** Nebraska Public Power, Street Lights-\$280.34; waste Connections, Trash Collection-\$14,976.74; Barco, Street Signs-\$216.41; Schaff & Associates, Engineering Services -\$1703.24; Hennings Construction, Concrete Drainage Aprons-\$862.00; Border States, Signs-\$174.78; Nebraska Public Power, Street Lights-\$1722.18; **SEWER:** Nebraska Public Power, Street Lights-\$244.14; Enviro Labs, Sewer Labs-\$430.00; City of Scottsbluff, Waste Water Fees-\$23,060.66; Terry Carpenter Inc., Land Lease-\$150.00; One Call Concepts, Locates-\$60.70; Franks Parts Company, Parts-\$455.63; Contractor's Materials, Inc., Supplies-\$69.00

Feil moved and Fedorchik seconded the motion to approve the claims from July 14<sup>th</sup>, 2022 through August 10<sup>th</sup>, 2022. Aye's: Fedorchik, Feil, Ettleman, and Minzey. Nay's: none.

#### **Payment of Claims July 14<sup>th</sup> Through August 10<sup>th</sup>, 2022**

**KENO:** Tim's Electric, Parts/Labor-\$1,429.16; Border, Electrical for Parks-\$163.35; Northwest Pipe Fittings Inc., Parts-\$14.98; Pomp's Tire, Tire Repair-\$59.02; Carpenter Center, Community Betterment-\$250.00; Independent Plumbing & Heating Inc., Parts-\$27.85; Farm Plan, Supplies-\$134.99; Ash Ranch Sanctuary & Refuge, Community Betterment \$1,000.00; Cyclone Express, Mower Gas-\$169.58; Westco, Supplies-\$491.27; **GENERAL:** Verizon, Cell Phones- \$205.84; Pitney Bowes Inc, Postage- \$500.00; Farm Plan, Supplies-\$29.27; Print Express, Supplies-\$84.95; Star-Herald, Publications-\$180.45; Century Business, Office Expense-\$222.75; Allo Communications, Telephone/Internet/SCADA-\$489.08; Guardian, Life Insurance-\$105.94; Blue Cross Blue Shield, Health Insurance-\$3,705.25; Wyoming First Aid and Safety, Supplies-\$237.01; Whiting Signs, Door Magnet-\$65.00; Principle Life Insurance, Vision Insurance-\$89.76; Nebraska Child Support, Child Support-\$470.79; Intralinks all as one list at IT Administration Intralinks, Repairs/Maintenance-\$179.00; Intralinks, Dropbox-\$275.00; SoGreen Irrigation, Services/Parts-\$2,284.50; Jennifer Mattern, Reimbursement \$70.91; Cyclone Express, Gas/Oil-\$635.72; Carpenter Center, Office Rent-\$1,211.83, Scottsbluff Police Department, Police Labor-\$10,833.13; Joseph R Hewgley & Associates, Architect Services-\$4,711.75; Nebraska Income Tax Withholding-\$783.40; Petty Cash, \$20.00; Anne Reker, Reimbursement -\$34.70; **WATER:** Terry Carpenter Inc., Well Lease-\$438.00; Nebraska Rural Water Association, Fall Conference-\$450.00; City of Gering, Water Wholesale July/Coliform/E. Coli Sample-\$9,614.79; Enviro Service Inc., Water lab fees-\$50.00; City of Gering, Water-\$34.56; Nebraska Public Power, Street Lights-\$166.23; Henning's Construction, replacement of water main valve-\$2,134.00; Nebraska Sales and Use Tax-\$1,503.90; **STREETS:** Waste Connections, Trash Collection-\$7,413.37; Westco, Weed Spray-\$144.73 NPPD, Street Lights-\$280.34; Cyclone Express, Backhoe-\$198.55; Henning's Construction, Tree Removal on Five Rocks Rd-\$2,360.00; Allen's Tree & Landscaping, Stable Club Tree Trimming-\$5,737.50; Star-Herald, Publications-\$16.02;

**SEWER:** One Call Concepts, Sewer Locates-\$ 44.44; NPPD, \$233.74; Terry Carpenter INC, Land Lease-\$150.00; Enviro Services Inc., Sewer Lab Fees-\$430.00; Maqueen Equipment, Grease Release/Freight-\$1,198.50; Henning's Construction, Repairs-\$5,718.00; Star-Herald, Publications-\$18.10

Feil moved and Ettleman seconded the motion to approve claims from August 11<sup>th</sup>, 2022 through September 7<sup>th</sup> 2022. Aye's: Fedorchik, Feil, Ettleman, and Minzey. Nay's: none.

#### **Payment of Claims August 11<sup>th</sup> through September 7<sup>th</sup>, 2022**

**KENO:** Nebraska Department of Revenue, Keno State tax-\$373.59; Nebraska Department of Revenue, late fine-\$37.68; NPPD, Lights-\$129.16; Scottsbluff Veteran's, sponsorship-\$250.00; Pomp's Tire & Retread, Mower Repair-\$59.02; Cyclone Express, Gas -\$145.77; Carpenter Center, Community Betterment -\$250.00; Hennings Construction, Pavement Repairs -\$2100.00; Bluffs Facility Solutions, Trash Can Liners -\$80.92; Sandberg Implement, Inc., - Mower Repairs; \$41.11 **GENERAL:** League of Nebraska Municipalities, Membership-\$1,267.00; Visa, Supplies-\$791.48; Nebraska Child Support, Child Support-\$235.40; Home Depot, Supplies-\$384.00; Principal Life Insurance, Vision Insurance-\$44.88; Staples, Supplies-\$80.98; Cyclone Express, Gas and Oil-\$315.62; Carpenter

Center, Office Rent-\$1,211.00; Carpenter Center, Dinner for Employee Training-\$90.00; Ace Hardware, Supplies-\$172.56; Sandburg Implement, Supplies-\$15.99; High Performance Car Was, Repairs and Maintenance-\$28.00; Cyclone Express, Gas and Oil-\$49.47; Pomp's Tire & Retread, Repairs-\$30.00; Scottsbluff County, Emergency Management, Fee-\$425.45; Wholesale Motive Service, Supplies-\$38.95; Western Tourism Coalition, Dues and Memberships-\$125.00; Pitney Bowes, Postage-\$500.00; Contractor's Materials Inc., Supplies-\$175.00; League Association of Risk Management, Insurance Renewal-\$26,706.00; Intralinks, Repairs and Maintenance; Century Business, Contract and Lease-\$259.74; Intralinks, Repairs and Maintenance-\$358.00; Intralinks, Datto Alto-\$179.00; Intralinks, Tickets-\$302.50; Simmons, Olsen, Legal Services-\$2,171.00; Western Nebraska Papers, Publications-\$412.62; **WATER:** NPPD, Lights-\$267.38; Enviro Service Inc., Water Lab fees-\$50.00; City of Gering, Water-\$34.56; Terry Carpenter Center, Water Well Lease-\$438.00; Northwest Pipe Fittings, Supplies-\$57.24; **STREETS:** NPPD, Lights - \$280.34; NPPD, Lights - \$1,741.19; Ace Hardware, Supplies-\$13.49; Cyclone Express, Gas and Oil-\$210.92; Henning's Construction, Repairs, Maintenance and Labor-\$1,450.00; Western Nebraska Papers, Publications-\$51.34; **SEWER:** NPPD, Lights-\$235.06; NPPD, Lights-\$247.04; City of Scottsbluff, Wastewater-\$8,832.43; Enviro Services Inc., Sewer Lab Fees-\$430.00; Ace Hardware, Supplies-\$35.98; Terry Carpenter Inc., Sewer Land Lease-\$150.00; PowerPlan, Murphy Tractor-\$404.46; League of Nebraska Municipalities, Membership-\$528.00; Tim Schuldies DBA Tim's Electric, Troubleshoot Generator at Sewer Plant-\$105.00; Henning's Construction, Repairs, Maintenance and Labor-\$3,285.00

May 2022 Financials were reviewed with no discussion.

Feil moved and Fedorchik seconded the motion to move the City Engineer, Mike Olsen's items to agenda item 1) and add NPPD update to item 2). Aye's: Fedorchik, Feil, Ettleman, and Minzey. Nay's: none.

Feil moved to postpone discussion of the purchase of a Street Sweeper for the City of Terrytown, until the Budget is complete. Ettleman seconded the motion. Aye's: Fedorchik, Feil, Ettleman, and Minzey. Nay's: none.

Fedorchik moved to approve hiring Tree Monkey to remove the tree at 26 & 27 Mobile Avenue in the amount of \$1700 from the City of Terrytown and \$1700 from Bluff View Estates. Ettleman seconded the motion. Aye's: Fedorchik, Feil, Ettleman, and Minzey. Nay's: none.

Feil moved to approve the MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE TO NEBREAKS BOARD OF PUBLIC ROADS CLASSIFICATION AND STANDARDS 2022. Fedorchik seconded the motion. Aye's: Fedorchik, Feil, Ettleman, and Minzey. Nay's: none. Certification if available to review and receive copy at the City office.

Minzey moved to approve Resolution No 22-5 SIGNNG OF THE MUNICIPAL ANNUAL CERTIFICATION OF PROGRAM COMPLIANCE 2022. Feil seconded the motion. Aye's: Fedorchik, Feil, Ettleman, and Minzey. Nay's: none. Resolution No 22-5 is available for review and receive copy at the City Office

Representatives from Nebraska Public Power District (NPPD) provided the City Council with an update on the Electric Transmission running from the power station on South Beltline Highway to the Victory Hill Substation north east of Scottsbluff. He mentioned the first Public Meeting will be held September 27<sup>th</sup>, 2022.

There was not Emergency Agenda Items.

Feil moved to open a public hearing regarding the Planning Commission recommendation to include "Tattoo Parlors" in the Commercial District "C". Fedorchik seconded the motion. Aye's: Fedorchik, Feil, Ettleman, and Minzey. Nay's: none.

Planning Commission, Board President, Dallas Whiting, advised the council that the Planning Commission recommends the council approve Council approved the proposed change to the Zoning Ordinance to include "Tattoo Parlors" in the Commercial District "C".

Feil moved to close the Public Hearing regarding the Planning Commission recommendation to include “Tattoo Parlors” in the Commercial District “C”. Fedorchik seconded the motion. Aye’s: Fedorchik, Feil, Ettleman, and Minzey. Nay’s: none.

Mayor Perales, presented a Proclamation for Hispanic Heritage Month. In an effort to be certain all current and future residents of the City of Terrytown feel welcomed Mayor Perales read and signed a Proclamation of Hispanic Heritage Month declaring September 15<sup>th</sup>, 2022 through October 15<sup>th</sup>, 2022 as Hispanic Heritage Month.

Ettleman moved to keep Mattern and the representative and Perales as the Alternate for the WNED Board of Directors. Fedorchik seconded the motion. Aye’s: Fedorchik, Feil, Ettleman, and Minzey. Nay’s: none.

First Reading ORDINANCE NO: 473 AN ORDINANCE OF THE CITY OF TERRYTOWN NEBRASKA, TO PROVIDE FOR VACANT PROPERTY REGISTRATION WITHIN THE CITY LIMITS PURSUANT TO THE VACANT PROPERTY REGISTRATION NE § 19-5405 (2021) with Registration form.

Feil moved to waive the 3 readings for Ordinance No: 474 AN ORDINANCE OF THE CITY OF TERRYTOWN, AMENDING THE CITY ZONING ORDINANCE TO INCORPORATE THE FOLLOWING CHANGES AND REPUBLISH THE ZONING CODE IN ITS ENTIRETY: ADDITION OF TATTOO PARLORS AS PERMISSIBLE USE IN “C” COMMERCIAL DISTRICTS, SUBJECT TO CERTAIN RESTRICTIONS. Fedorchik seconded the motion. Aye’s: Fedorchik, Feil, Ettleman, and Minzey. Nay’s: none.

Feil moved to approve Ordinance No: 474 AN ORDINANCE OF THE CITY OF TERRYTOWN, AMENDING THE CITY ZONING ORDINANCE TO INCORPORATE THE FOLLOWING CHANGES AND REPUBLISH THE ZONING CODE IN ITS ENTIRETY: ADDITION OF TATTOO PARLORS AS PERMISSIBLE USE IN “C” COMMERCIAL DISTRICTS, SUBJECT TO CERTAIN RESTRICTIONS. Ettleman seconded the motion. Aye’s: Fedorchik, Feil, Ettleman, and Minzey. Nay’s: none.

Feil moved to postpone discussion regarding the purchase of park benches and tables for Terry’s Lake until the utility workers have had the opportunity to reach out to the Gering Parks department regarding their purchase of new tables and benches and to find out the cost of coating the tables and benches with “Rhino-lining”. Minzey seconded the motion. Aye’s: Fedorchik, Feil, Ettleman, and Minzey. Nay’s: none.

Feil moved to approve Hennings Construction add a storm drain at Hascall Park allowing the excess water drain into the Lake, in the amount of \$12,618.70. Ettleman seconded the motion. Aye’s: Fedorchik, Feil, Ettleman, and Minzey. Nay’s: none.

Feil moved to approve the purchase of gWorks Full Software package to replace Power Manager and Sage. Ettleman seconded the motion. Aye’s: Ettleman, Feil, and Fedorchik. Nay’s: Minzey.

Feil moved to adjourn the meeting at 7:46 p.m. Fedorchik seconded the motion. Aye’s: Fedorchik, Feil, Ettleman, and Minzey. Nay’s: none.

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Mayor, City of Terrytown

ATTEST:

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City Clerk