

CITY OF TERRYTOWN
Regular Meeting of the City Council
July 18th, 2024

The City of Terrytown Council met on Thursday, July 18th, 2024, at 6:30 PM, for their regular monthly meeting at the Housing Partners of Western Nebraska Community Room, at 89A Woodley Park Road in the City of Terrytown. Notice of said meeting was published in the Star-Herald according to Nebraska State Law. The meeting was called to order at 6:31 p.m. by Mayor Christopher Perales. Council Members present were Tyler Feil, Mike Minzey, Emily Norman, and Brandon Ettleman. City Clerk, Jennifer Mattern was present and took minutes. Also present, City Attorney – Libby Stobel, City Engineer – Jeff Wolfe, Utility Supervisor – Hugo Chairez

The Pledge of Allegiance was recited by those in attendance. Mayor Perales pointed out the location of the poster for the Open Meetings Act, a copy which is also available on the City of Terrytown website.

There were no changes to the Agenda

There were no Emergency items

There were comments offered during Public Comment

Cinda Munoz and Donna Hartman of Triple H Properties were present and presented information to the Council regarding the amended claim requesting reimbursement for broken sewer lines stemming from the Water Meter Project. Wolfe presented a map showing the locations of the line breakage and acknowledges seeing (via photo) water line was laid through the sewer line. Munoz spoke regarding the updated invoices received by the council, noting the current invoices are only for the sewer line repairs discussed. Said invoices included the following: Gering Valley Plumbing – 200147 Ridge Drive, \$2,589.00; Best Plumbing, Heating & Cooling – 200192 Ridge Drive, \$4088.00 totaling \$6,677.00 for this amended claim. The original claim was made in August 2023 for \$25,774.34. Norman moved to approve reimbursing Triple H Properties in the amount of \$6,677.00 as payment in for any claims including for sewer line repairs which may have resulted from the City's water project. Said payment will be made following a signed release from any and all further claims regarding damaged from the water project to the properties. Ettleman seconded the motion. Aye's: Feil, Minzey, Norman, and Ettleman. Nay's: none. Motion carried.

The council discussed which fund the reimbursement would come from, either the general sewer account or the O&M account as the locations are in Bellevue. Feil moved to pay Triple H Properties \$6,677.00 out of the O&M account, follow signing the release. Minzey seconded the motion. Aye's: Minzey, Norman, Ettleman, and Feil. Nay's: none. Motion carried.

Ettleman moved to open the public hearing regarding ORDINANCE 483, AN ORDINANCE OF THE CITY OF TERRYTOWN, NEBRASKA CODIFYING THE ZONING ORDINANCES OF THE CITY, GENERALLY REVISING CHAPTER 10, ARTICLE 1 OF THE TERRYTOWN MUNICIPAL CODE, REPEALING PRIOR ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM. Feil seconded the motion. Aye's: Minzey, Norman, Ettleman, and Feil. Nay's: none. Motion carried.

Stobel reviewed the changes to the zoning code which are codified in Chapter 10 Article 1: Zoning regulations. Beginning with Section 7. Section 7 refers to "OMH" Owned Mobile Home District, Stobel referred to the City of Terrytown zoning map. Terrytown has no "OMH" and more than likely wouldn't in the foreseeable future, therefore, recommending removing that section and leaving section 7 as "Reserved" for future use. Stobel noted a few grammatical changes. She then pointed out 12.01 2. Accessory Buildings subsection C. This defines the location of an attached car port, noting it can only be attached to the side or rear of the property as previously requested by the council. There were no comments from the public.

Minzey moved to close the public hearing regarding ORDINANCE 483, AN ORDINANCE OF THE CITY OF TERRYTOWN, NEBRASKA CODIFYING THE ZONING ORDINANCES OF THE CITY, GENERALLY REVISING CHAPTER 10, ARTICLE 1 OF THE TERRYTOWN MUNICIPAL CODE, REPEALING PRIOR ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM. Feil seconded the motion. Aye's: Norman, Ettleman, Feil, and Minzey. Nay's: none. Motion carried.

Ettleman moved to waive the three readings of ORDINANCE 483, AN ORDINANCE OF THE CITY OF TERRYTOWN, NEBRASKA CODIFYING THE ZONING ORDINANCES OF THE CITY, GENERALLY REVISING CHAPTER 10, ARTICLE 1 OF THE TERRYTOWN MUNICIPAL CODE, REPEALING PRIOR ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM. Norman seconded the motion. Aye's: Ettleman, Feil, and Norman. Nay's: Minzey. Motion carried.

Norman moved to approve ORDINANCE 483, AN ORDINANCE OF THE CITY OF TERRYTOWN, NEBRASKA CODIFYING THE ZONING ORDINANCES OF THE CITY, GENERALLY REVISING CHAPTER 10, ARTICLE 1 OF THE TERRYTOWN MUNICIPAL CODE, REPEALING PRIOR ORDINANCES IN CONFLICT HEREWITH, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM. Feil seconded the motion. Aye's: Feil, Minzey, Norman, and Ettleman. Nay's: none. Motion carried.

Feil moved to approve the June 13th, 2024 Regular Meeting Minutes. Ettleman seconded the motion. Aye's: Minzey, Norman, Ettleman, and Feil. Nay's: none. Motion carried.

Feil moved to approve Payment of Regular Claims for June 2024. Ettleman seconded the motion. Aye's: Norman, Ettleman, Feil, and Minzey. Nay's: none. Motion carried.

Feil moved to approve Resolution No 24-02 League Association of Risk Management 2024-2025 Renewal Resolution with a 3-year commitment for a 5% discount. Minzey seconded the motion. Aye's: Norman, Ettleman, Feil, and Minzey. Nay's: none. Motion carried.

Feil moved to approve the Interlocal Agreement between City of Terrytown and Scottsbluff Rural Fire Protection District. Ettleman seconded the motion. Aye's: Ettleman, Norman, Minzey, and Feil. Nay's: none. Motion carried.

Council reviewed the Safety Committee Policy and Injury Prevention Program. Minzey recommended any safety minutes from the committee be posted at the City office. Minzey moved to approve Resolution No 24-03 Adopting the Safety Committee Policy and Injury Prevention Program with the correction to note one employer and one employee. Norman seconded the motion. Aye's: Feil, Minzey, Norman, and Ettleman. Nay's: none. Motion carried.

Minzey moved to re-appoint the Committee responsible for negotiating any purchase of Terry's Lake, now to include parcels that hold the Water Wells and Sewer Lift Stations. Nominated to the Committee is Feil, Perales, and Stobel. It was discussed that these should be acquired by the City, but placing a value on any of these parcels is incredibly difficult.

Budget Workshop will be held August 22, 2024 at 6:30 p.m. at 89A Woodley Park Road, Terrytown.

Norman moved to approve the Agreement for Road Maintenance with requested change. Minzey seconded the motion. Aye's: Minzey, Norman, Ettleman, and Feil. Nay's: none. Motion carried.

City Council discussed City Hall. City Clerk, Mattern produced a list of commercial properties for sale within the City. Wolfe advised the architect has put the floor plans on hold, knowing that the Council is looking at a different route. Minzey would like to know renovation costs to one of the existing buildings. Wolfe let him know it would be hard to do not knowing what the City is wanting at the location. He offered to find a square footage cost for a remodel with a couple of different options.

Council received the Communications Report (Agenda Item listed as Police Report) for June 2024.

Council received the Illicit Discharge Reporting Process/Procedures and Terrytown Storm Drain/Catch Basin/Outfall Clean out Process.

Feil moved to waive all three readings for ORDINANCE NO 484 AN ORDINANCE OF THE CITY OF TERRYTOWN, NEBRASKA, SETTING FORTH DESIGN STANDARDS FOR STORMWATER AND

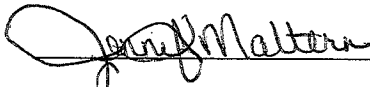
STORMWATER POLLUTION CONTROL, DEALING WITH STORMWATER MANAGEMENT AND DISCHARGE CONTROL, PROVIDING FOR DEFINATINS AND STATING REQUIREMENTS FOR COMPLIANCE, ENFORCEMENT AND ADMINISTRATION, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM. Ettleman seconded the motion. Aye's: Norman, Minzey, Feil, Ettleman. Nay's: none. Motion carried.

Feil moved to approve ORDINANCE NO 484 AN ORDINANCE OF THE CITY OF TERRYTOWN, NEBRASKA, SETTING FORTH DESIGN STANDARDS FOR STORMWATER AND STORMWATER POLLUTION CONTROL, DEALING WITH STORMWATER MANAGEMENT AND DISCHARGE CONTROL, PROVIDING FOR DEFINATINS AND STATING REQUIREMENTS FOR COMPLIANCE, ENFORCEMENT AND ADMINISTRATION, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM. Ettleman seconded the motion. Aye's: Minzey, Feil, Ettleman, and Norman. Nay's: none. Motion carried.

Ettleman moved to approve Contractor's Application for Payment No. 1 to Imperial Pump Solutions in the amount of \$12,883.92 for Lift Station Pump Replacement and Contractor's Application for Payment No. 1 to Imperial Pump Solutions in the amount of \$3,917.96 for SCADA upgrades, both paid with check no 20783. Norman seconded the motion. Aye's: Feil, Ettleman, Norman, and Minzey. Nay's: none. Motion carried.

Norman moved to adjourn the ~~Public Hearing and~~ Regular meeting at 8:21 p.m. Ettleman seconded the motion. Aye's: Minzey, Feil Ettleman, and Norman. Nay's: none. Motion carried.

ATTEST:


City Clerk




Mayor, City of Terrytown

Payment of Claims
June, 2024

General: NE Child Support -Garnishment, \$155.65; FICA- \$3878.10; NE Dept of Revenue - \$609.66; Capital Bank – IRA, \$635.55; Ace Hardware – Supplies, \$72.65; Alarm Security - \$85.00; Allo – Phones, \$258.69; B&C Steel – Flat Bar, \$22.10; Beam – Dental Insurance,

STORMWATER POLLUTION CONTROL, DEALING WITH STORMWATER MANAGEMENT AND DISCHARGE CONTROL, PROVIDING FOR DEFINATINS AND STATING REQUIREMENTS FOR COMPLIANCE, ENFORCEMENT AND ADMINISTRATION, PROVIDING FOR AN EFFECTIVE DATE AND PROVIDING FOR PUBLICATION IN PAMPHLET FORM. Ettleman seconded the motion. Aye's: Norman, Minzey, Feil, Ettleman. Nay's: none. Motion carried.

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\$136.35; Century Business – Copier, \$140.72; Contractors – Grinder, \$99.00; Frank Parts – Shop Supplies, \$81.87; Guardian Life – Insurance, \$56.00; gWorks – Users, \$420.00; Hi Performance – Car Wash - \$13.50; Intralinks – Back Up, \$13.50; Jennifer Mattern – Conference, \$481.39; Farm Plan – Jack, \$220.99; LARM – Audit, \$2,152.74; Medica – Insurance, \$5,854.16; NE Safety & Fire, \$215.00; NPPD - \$236.60; Humane Society - \$463.50; Principal – Vision Insurance, \$44.88; Print Express – Stamp, \$49.11; Schaff – Meeting, \$432.00; SCB County - \$11,112.48; Simmons Olsen – Legal, \$1,493.60; Verizon - \$259.90; Visa – Invoices, \$858.26; WNTC – Dues, \$125.00 **Street:** NE Child Support – Garnishment, \$99.03; FICA - \$1,150.39; NE Dept of Revenue - \$177.40; Capital Bank – IRA, \$176.64; Cyclone Express – Gas/Oil, \$658.84; Farm Plan – Repair, \$91.98; NPPD - \$1,805.46; Twin City Auto – Oil Change, \$72.22 **Keno:** A&A Porta Potties - \$300.00; Ace Hardware – Park, \$136.26; Marketing Consultants – Shirts, \$105.00; NPPD - \$113.02; Power Plan – Mower, \$297.56; Sandberg – Repair, \$678.63 **Water:** NE Child Support – Garnishment, \$126.60; FICA - \$996.83; NE Dept of Revenue - \$161.86; Capital Bank – IRA, \$162.35; Ace Hardware – Pliers, \$48.58; Contractor’s – Flags, \$38.85; Enviro Service – Labs, \$50.00; Gering – Power, 440.75; Imperial Pump – SCADA, \$3,917.96; Municipal Supply – Meter Repair, \$237.68; NDEE – Loan pmt, \$24,355.49; NPPD - \$282.45; NWRA – Membership, \$105.00; Pitney Bowes – Lease, \$169.29; Pitney Bowes – Postage/ink, \$773.87; TCI – Land Lease, \$562.61 **Electric:** NPPD - \$31.59 **Sewer:** NE Child Support – Garnishment, \$89.52; FICA - \$706.19; NE Dept of Revenue - \$114.51; Capital Bank – IRA, \$114.53; Scottsbluff – Wastewater, \$8,886.50; Co-Op – Diesel, \$637.50; Enviro Services – Labs, \$645.00; Imperial Pump – Lift Station, \$12,883.92; TCI – Lease, \$400.00; Waste Connections – Trash, \$7,695.32 **Payroll:** \$20,238.90