

CITY OF TERRYTOWN
Thursday, July 14th, 2022
Regular Meeting Minutes

Regular Meeting Thursday, July 14th, 2022, at 6:30 P.M., for their regular meeting at the Housing Partners of Western Nebraska Community Room, at 89A Woodley Park Road in the City of Terrytown. Notice of said meeting was published in the Scottsbluff Star-Herald according to Nebraska State Law. The meeting was called to order at 6:35 P.M. by Mayor, Chris Perales. Council Members present were: Tyler Feil, Mike Minzey, Bill Fedorchik and Brandon Ettleman. City Clerk, Jeni Mattern was present and took minutes.

The Pledge of Allegiance was recited by those in attendance. Mayor Perales pointed out the location of the poster for the Open Meetings Act, a copy which is also available on the City of Terrytown website.

There were no changes to the agenda or emergency items.

Mayor Perales proposed dates for the Budget Workshop.

Community Development Director, Michelle Coolidge gave an update on WNED.

Julia Hale and Steve Moesteller gave a presentation on their software program G-Works, which has been a suggested upgrade from the City's current program, Power Manager.

The approval of June 9th, 2022 meeting minutes and payment of claims were postponed.

Feil moved to approve moving forward on the bid notice from Simon Construction for Mill and Asphalt on Mobile Avenue in the amount of \$83,166.00. Minzey Seconded. Aye's: Minzey, Fedorchik, Ettleman and Feil. Nay's: None. Absent: None. Motion Carried.

Feil moved to approve Topkote Inc. for the chip seal project on South Street and West Street in the amount of \$41,104.95. Seconded by Ettleman. Aye's: Minzey, Feil, Ettleman, and Fedorchik. Nay's: None. Absent: None. Motion Carried

Fedorchik moved to approve the Agreement with the City of Gering for Mosquito Control. Minzey seconded. Aye's: Ettleman, Fedorchik, Perales, Feil and Minzey. Nay's: None. Absent: None.

The approval on the Agreement with the City of Scottsbluff for street sweeping was postponed.

The approval on the Agreement with the City of Scottsbluff for striping was postponed.

Minzey moved approved procurement of the Sanitary Sewer Lift Station Equipment. Feil Seconded. Aye's: Minzey, Ettleman, Feil and Fedorchik. Nay's: None. Absent: None. Motion Carried

The approval of membership to IIMC was postponed.

The approval and decision on purchasing either software through Power Manager or GWorks was postponed.

City Clerk, Jeni Mattern gave an update on the Light Program Insurance, recommending postponing membership until January 1, 2023.

Minzey moved to approve the Keno Grant application and process. Feil seconded. Aye's: Feil, Minzey, Fedorchik and Ettleman. Nay's: None. Absent: None. Motion Carried

Feil moved to approve RESOLUTION NO. 22-03, a Resolution providing for a consent agenda procedure. Fedorchick seconded. Aye's: Minzey, Ettleman, Feil, and Fedorchik. Nay's: None. Absent: None. Motion Carried.

RESOLUTION No. 22-03

A RESOLUTION PROVIDING A CONSENT AGENDA PROCEDURE

WHEREAS, the City of Terrytown City Council desires to use a consent agenda to expedite noncontroversial items that require no discussion and are before the City Council; and

WHEREAS, it is necessary and appropriate to approve a procedure for consent agendas to assure all Council Members understand and agree on the process; and

WHEREAS, it is necessary to assure that abuse of the procedure is avoided.

BE IT RESOLVED by the City of Terrytown City Council as follows.

1. The City Council adopts and approves the use of a Consent Agenda process during City Council Meetings.
2. The City Council authorizes all committees and boards of the City of Terrytown to use the Consent Agenda format.
3. The City of Terrytown adopts the following policy that governs Consent Agenda use until such time as this resolution is amended by the City Council.
 - a. Location on the Agenda.
 - i. Any removal of Consent Agenda items to the meeting agenda will occur immediately prior to approval of the meeting agenda.
 - ii. The City Clerk will place the Consent Agenda on the meeting Agenda under the heading "Consent Agenda" and locate it immediately after approval of the meeting agenda and prior to any business being taken up by the City Council.
 - b. Items Placed on the Consent Agenda. The Mayor and the administration will make every attempt to place items on the Consent Agenda that are noncontroversial including, but not limited to the following,
 - I. Minutes approval
 - II. Bill approval

- III. Authorizing the Mayor to act on behalf of the City Council by signing any documents required as a result of any action of the City Council during the meeting
- IV. Other routine items
- V. Items which have been thoroughly discussed previously, and
- VI. Non-controversial resolutions.
- c. Items Not To Be Placed on the Consent Agenda
 - i. Contracts
 - j. ii. Ordinances
- d. Removal of Items from the Consent Agenda
 - i. Prior to taking up approval of the meeting's Agenda, the Mayor will ask if any City Council Members wish to discuss any item on the Consent Agenda. Upon any City Council Member indicating that the City Council Member wishes to discuss a particular consent agenda item, the Mayor will remove that item in and appropriate location on the meeting agenda.
- e. Agenda Approval
 - i. After the City Council Members take up any request to remove an item from the Consent Agenda, the City Council Members will take up approval of the Meeting Agenda which includes the Consent Agenda.
- f. Consent Agenda
 - i. The City Council Members will take up the Consent Agenda immediately following approval of the Meeting Agenda.
- g. Discussion of Consent Agenda Items
 - i. City Council Members will not discuss any item remaining on the Consent Agenda after the opportunity to remove items from the Consent Agenda has passed.
- h. Consent Agenda Voting
 - i. When City Council Members take up the Consent Agenda, the only order of business is a motion to approve or a motion to disapprove ALL items in the Consent Agenda. City Council Members will not vote on individual Consent Agenda items. The vote on Consent Agenda items will be by roll call vote.

SAMPLE AGENDA WITH CONSENT AGENDA TO ILLUSTRATE FORM
 REGULAR MEETING
 June 9th, 2022
 6:30 P.M.

- 1. Pledge of Allegiance
- 2. Call to order

Brandon Ettleman_____ Bill Fedorchik _____ Tyler
 Feil_____ Mike Minzey_____

MAYORS CONSENT AGENDA ANNOUNCEMENT

3. A Consent Agenda is contained in this Meeting Agenda. The Consent Agenda is designed to assist making the meeting shorter and more efficient. Items left on the Consent Agenda may NOT be discussed when the Consent Agenda comes before the City Council. If any Council Member wishes to discuss a Consent Agenda item please tell me now and I will remove the item from the Consent Agenda and place it on an appropriate place on the Meeting Agenda so it can be discussed when that item is taken up by the City Council. Does any City Council Member request removal of a Consent Agenda item?

4. Additional changes to the Agenda (including additions and deletions) and approval of the Meeting Agenda.

5. CONSENT AGENDA ITEMS

- a) Approval of Claims
- b) Approval of Minutes
- c) As deemed by the City Clerk

Motion to approve all items on the Consent Agenda — by: _____ Second by:

_____ 6. Public Comment: (Please sign if you wish to speak.)

1. a. Public Comment — The purpose of this item is to allow for public comment of items on the agenda currently and for potential discussion at a future Council Meeting.

Comments brought to the council are for information only. The Board will not take any action on an item except for referring it to staff to address or for placement on a future board agenda. This comment period will be limited to three (3) minutes per person.

7. Reports

- a.
- b.
- c.

8. Unfinished Business

- a.

9. New Business

- a.

Motion _____

by:Second by:

Motion by:_____Second by:

10. Adjournment

Motion by:_____Second by:

_____ END OF SAMPLE AGENDA

ADOPTED AND APPROVED this 7th day of July 2022

Minzey moved to approve RESOLUTION NO. 22-04 LEAGUE ASSOCIATION OF RISK MANAGEMENT 2022-23 RENEWAL RESOLUTION, the City of Terrytown agreed to provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30,2025. Feil seconded. Aye’s: Fedorchik, Ettleman, Minzey and Feil. Nay’s: None. Absent: None.

League Association of Risk Management
2022-23 Renewal Resolution

RESOLUTION NO.22-04

WHEREAS, The City of Terrytown is a member of the League Association of Risk Management (LARM);

WHEREAS, section 8.10 of the Interlocal Agreement for the Establishment and Operation of the League Association of Risk Management provides that a member may voluntarily terminate its participation in LARM by written notice of termination given to LARM and the Nebraska Director of Insurance at least 90 days prior to the desired termination given to and that members may agree to extend the required termination notice beyond 90 days in order to realize reduced excess coverage costs, stability of contribution rates and efficiency in operation of LARM; and

WHEREAS, the Board of Directors of LARM has adopted a plan to provide contribution credits in consideration of certain agreements by members of LARM as provided in the attached letter.

BE IT RESOLVED that the governing body of The City of Terrytown, Nebraska, in consideration of the contribution credits provided under the LARM Board's plan, agrees to:

- X Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2025. (180 day and 3 year commitment; 5% discount)
- O Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2024. (180 day and 2 year commitment; 4% discount)
- O Provide written notice of termination at least 180 days prior to the desired termination date, which date shall be no sooner than September 30, 2023. (180 day notice only; 2% discount)
- O Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2025. (90 day notice and 3 year commitment only; 2% discount)
- O Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2024. (2 year commitment only; 1%)
- O Provide written notice of termination at least 90 days prior to the desired termination date, which date shall be no sooner than September 30, 2023. (90 day Notice only)

First reading of ORDINANCE NO. 473 AN ORDINANCE OF THE CITY OF TERRYTOWN, NEBRASKA, TO PROVIDE FOR VACANT PROPERTY REGISTRATION WITHIN THE CITY LIMITS PURSUANT TO THE VACANT PROPERTY REGISTRATION NE § 19-5405 (2021) was conducted.

Approval of the purchase of park benches and tables for Terry's Lake in the amount of \$13,200.00 was postponed.

Approval of the purchase of doors for the shop was postponed.

Minzey moved to approve SoGreens quote for a sprinkler system in the amount of \$2090.00. Fedorchik seconded. Aye's: Fedorchik, Minzey, Ettleman and Feil. Nay's: None. Absent: None.

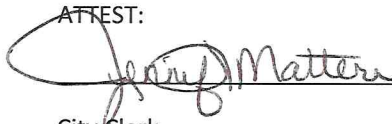
Feil moved and Minzey seconded to approve the quote from Allen's Tree and Landscaping for both sides of hedge on Stable Club Road for \$5,737.50. Aye's: Minzey, Fedorchik, Feil, and Ettleman. Nay's: none. Absent: none. Motion carried.

Council Members reviewed the proposed contract with the Panhandle Humane Society.

Ettleman moved to adjourn at 8:47 p.m. Fedorchik seconded the motion. Aye's: Minzey, Fedorchik, Feil, and Ettleman. Nay's: none. Absent: none. Motion carried.



Mayor, City of Terrytown

ATTEST:


City Clerk

