

CITY OF TERRYTOWN
May 12th, 2022
Regular Meeting Minutes

Regular Meeting Thursday, May 12th, 2022, at 6:30 PM, for their regular monthly meeting at the Housing Partners of Western Nebraska Community Room, at 89A Woodley Park Road in the City of Terrytown. Notice of said meeting was published in the Scottsbluff Star-Herald according to Nebraska State Law. The meeting was called to order at 6:39 p.m. by Mayor, Chris Perales. Council Members present were: Tyler Feil and Mike Minzey. Absent: Marcia Sherlock. City Clerk, Jeni Mattern was present and took minutes.

The Pledge of Allegiance was recited by those in attendance. Mayor Perales pointed out the location of the poster for the Open Meetings Act, a copy which is also available on the City of Terrytown website.

There were two additions to the agenda. Gary Pfortmiller from the Bellevue SID was present along with other members of the community to discuss water pressure issues. Also, March 2022 financials were available as well as February. Feil moved to approve the additions to the agenda. Minzey seconded the motion. Unanimous decision.

There were no emergency agenda items.

Gary Pfortmiller, President of the Bellevue SID, spoke to the council in regards to the water pressure in the Bellevue addition. Residents have experienced lack of water pressure since the water meters were installed, pulsating water and the smell of chlorine. Pfortmiller directly asked City Engineer, Jeff Wolfe, for assistance. Utility Supervisor, Hugo Chairez, stated that the water pressure in the Bellevue addition is between 44 and 45 PSI, and before the water meters were installed, they had approximately 49 PSI. Wolfe stated he would refer the question to his co-worker Mike Olsen but in the meantime they would test the water pressure by placing gauges on the hydrants in the area. Wolfe explained, that they need to proceed with caution as raising the pressure in Bellevue could cause the PSI to also increase in the lower part of Terrytown where it is already high. Too much water pressure can cause harm to customer's appliances. Other residents spoke to their experiences with low water pressure, including sprinklers which will not run. Wolfe will report back on their attempts to regulate pressure issues next month.

Terrytown resident Renee Mueller was not in attendance.

There was no correspondence.

Mayor Perales made an appointment of Bill Fedorchik to fill the vacancy for Ward II which was vacated by Jerry Green and accepted by the council as of April 14, 2022 and whose term will expire on December 31, 2024. Two residents filed letters of interest for consideration, and both were present at the council meeting. Perales stated he had a difficult time making the decision. Council Members Feil and Minzey asked candidate Tim Koob and Bill Fedorchik in regards to their future intentions and why they would be the better candidate for the position. Minzey moved to approve Perales' appointment. Feil seconded the motion. Unanimous Decision.

Mattern gave the Oath of Office to Fedorchik.

Perales then made a declaration of vacancy for Terrytown City Council Member for Ward I due to the resignation of Marcia Sherlock. This seat will be filled at the next regular meeting on Thursday, June 9th, 2022 at the Housing Partners of Western Nebraska Community Room at 89A Woodley Park Road in the City of Terrytown. Letters of interest will be accepted until June 3rd, 2022. Feil moved to approve the Declaration of Vacancy for Terrytown City Council Member for Ward I. Fedorchik seconded the motion. Unanimous Decision.

Feil moved to approve the meeting minutes of Regular Meeting April 14th, 2022. Minzey seconded the motion. Unanimous Decision.

Feil moved to approve the regular claims for April 14th, 2022 through May 12th, 2022. Minzey seconded the motion. Unanimous Decision.

Payment of Claims April 14th Through May 11th 2022

KENO: NPPD, Street lights-\$108.98; Carpenter Center, Community Betterment-\$250.00; Small Computer Solutions, Keno renewal-\$100.00; Nebraska Dept. of Revenue, Keno State tax-\$1357.00; NPPD, Street Lights-\$108.98; Gregory's Lock Shop, Locks-\$85.00; Sandberg Implements, Service-\$582.03; Carpenter Center, Community Betterment-\$250.00; Kanzler Crafts & Co., Mugs-\$90.00
GENERAL: Allen's Tree Landscaping, Cutting Trees-\$750.00; Home Depot- Lumber & Brushes-\$98.05; Principal Life Insurance Co., Insurance-\$56.10; 941 Taxes-\$962.49; Blue Cross Blue Shield, Insurance-\$4598.89; Nebraska Child Support Payment, Child Support-\$235.39; Sales & Use Tax-\$1597.46; City of Gering, Tickets-\$30.00; Cyclone Express, Fuel-\$320.98; Allo Communications, Services-\$242.24; Ace Hardware, Supplies-\$89.14; Simmons, Olsen Law Firm, Contracted Services-\$1755.00; Sandberg Implements, Mover-\$10,152.81; Century Business, Lease-\$259.73; Frank Parts Co., Supplies-\$24.98; Cyclone Express, Fuel -\$230.91; Panhandle Humane Society, Contracted Services-\$600.00; Judy Hoatson CPA., Bookkeeping-\$900.00; Intralinks, Inc.,-\$234.00; Print Express, Envelopes-\$248.50; Hi Performance Car Wash, Car Wash-\$13.75; Verizon Wireless, Cell Phones-\$83.67; Verizon Wireless, Final Fee-\$3.06; NPPD, Street Lights-\$387.68; Nebraska County Court, Court Fee's-\$83.00; Nebraska Safety & Fire Equipment, Service-\$345.90; Tim's Electric, Electric work-\$741.84; Scottsbluff Police Department, Contracted Services-\$10,833.33; Visa, Office Expenses-\$479.72; League of NE. Municipalities, Conference-\$529.00; Lois Houston , Repairs-\$25.68; Carpenter Center, Rent-\$1211.00; Nebraska Rural Water Assoc., Membership-\$175.00; Capital Bank & Trust, Simple IRA-\$3101.63
WATER: NPPD, Street Lights-\$164.18; City of Gering, 2120 CC-\$30.37; Terry Carpenter Inc., Lease-\$438.00; Enviro Services, Labs-\$50.00; NPPD, Street Lights-\$226.46
STREETS: NPPD, Street Lights-\$280.34; Ace Hardware, Supplies-\$35.98; Wastes Connections, Trash Service-\$7095.69; Barco, Signs-\$163.98; Henning's Construction, Concrete-\$3310.00; Henning's Construction, Rip Rap Ditch-\$1980.00; NPPD -, Street Lights-\$1722.18; Twin City Auto, Plow lights-\$605.11
SEWER: NPPD, Street Lights-\$272.09; Ace Hardware, Supplies-\$54.85; Terry Carpenter Inc., Lease-\$150.00; Enviro Services, Labs-\$215.00; Franks Parts Co., Supplies-\$91.74; City of Scottsbluff, Sewer jet-\$3054.40; City of Scottsbluff, Sewer Fee-\$7204.51; Russell Industries, Pump supplies-\$1611.08

Wolfe provided the council with a map of the locations he recommends for this year's chip seal projects. This is part of the 1- & 6-year plan and is a budgeted item. Perales asked if they make a decision tonight if more could be added, and this was confirmed. Feil moved to participate in the Chip Seal for West and South streets. Fedorchik seconded the motion. Unanimous Decision.

Wolfe explained the need for a new Sewer Lift Station. He stated that one of the last lift stations that needs to be fixed/replaced. This project will require an engineering firm to design the lift station before putting the project out for bid. Minzey moved to approve Mc Schaff engineering firm to design the new lift station. Feil seconded the motion. Unanimous Decision.

Tri-City Storm has requested the City of Terrytown pay an additional \$538 per year to assist with an increase in cost of media relations for education. Fedorchik moved to approve the cost increase to the Tri-City Storm Water. Feil seconded the motion. Unanimous Decision.

City Attorney, Libby Stobel, reviewed the Express Warranty Extension Agreement with Mueller CO. LLC. She explained to the council that as an attempt to resolve the City's meter pit leaks, the manufacture of the meter pits has agreed to extend coverage to the City until the end of 2022, after which time the City will sole be responsible for the costs and repairs of any meter breaks. The presented agreement is a redline version with Stobel's revisions in blue. She will bring an updated version to Council next month if anything changes Feil moved to approve the presented Express Warranty Extension with Mueller CO. LLC. Fedorchik seconded the motion. Unanimous Decision.

Mattern reviewed information submitted by Tim Newman, Emergency Management Director, requesting additional funds, in the amount of \$586.31 annually as he would like to hire an assistant and would begin a savings in case, he has equipment he needs to replace. Feil moved the additional \$586.31 for Region 22 Emergency Management for the upcoming fiscal year. Minzey seconded the motion. Unanimous Decision.

Mattern reviewed the need for animal control. She explained that things seem to be better with Panhandle Humane Society. They have been much more responsive this past month. Feil moved to postpone this discussion indefinitely as our needs are being met at this time for animal control. Minzey seconded the motion. Unanimous Decision.

Minzey moved to waive the 3 readings for Ordinance NO. 472 AN ORDINACE OF THE CITY OF TERRYTOWN, NEBRASKA, ESTABLISHING SALARIES AND COMPENSATION FOR CITY OFFICIALS AND EMPLOYEES REPEALING ORDINANCE NO. 471 AND ALL PRIOR ORDINANCES AND PROVIDING AN EFFICITIVE DATE. Feil seconded the motion. Unanimous Decision.

Feil moved to approve Ordinance NO. 472 AN ORDINACE OF THE CITY OF TERRYTOWN, NEBRASKA, ESTABLISHING SALARIES AND COMPENSATION FOR CITY OFFICIALS AND EMPLOYEES REPEALING ORDINANCE NO. 471 AND ALL PRIOR ORDINANCES AND PROVIDING AN EFFICITIVE DATE. With amendments including compensation for employees for \$100 per class of continuing education, with no more than \$500 to be awarded per employee per year and stating the employee must provide sufficient documentation of certification or completion. Fedorchik seconded the motion. Unanimous Decision.

Feil moved Hugo Chairez be the voting delegate and Robert Blanco were nominated to be on the Nebraska Rural Water Association. Minzey seconded the motion. Unanimous Decision.

Feil moved to approve dissolving the contract with DBO, our current website host, and sign an agreement with NPPD to assist with the website. Fedorchik seconded the motion. Unanimous Decision.

Feil moved to approve to not charge residents ongoing sewer fees if the resident has otherwise been shut-off for delinquent payments. Minzey seconded the motion. Unanimous Decision.

Feil moved to postpone approving the proposed "Promise to Pay" form, the updated late policy, disconnect fees, and Utility Application until edits are made. Fedorchik seconded the motion. Unanimous Decision.

Minzey moved to approve changing utility billings from full page statements to postcards, giving a cost savings of almost \$2000.00 per year. Fedorchik seconded the motion. Unanimous Decision.

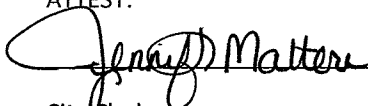
Feil moved to approve the \$48 annual increase to the Guardian Life Insurance provided for Full-time employees. Minzey seconded the motion. Unanimous Decision.

Minzey moved to approve a 5% increase for the Scottsbluff Chamber of Commerce dues. Fedorchik seconded the motion. Unanimous Decision.

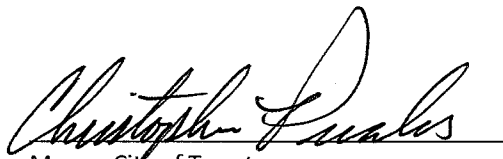
Feil moved to approve Mattern travel to Kearney for the 2022 Municipal Accounting & Finance Conference June 15th – June 17th. Second by Fedorchik. Unanimous decision.

Mattern gave an update on issues she has been having with the Utility Billing Software and altered the council that she has been looking into different programs.

At 8:32 p.m. Feil moved to adjourn the meeting. Minzey seconded the motion. Unanimous Decision.

ATTEST:

City Clerk




Mayor, City of Terrytown