

National Pollution Discharge Elimination System

2023 Annual Report

Cities of Gering and Terrytown, Nebraska

MS4 General Permit No. NER310000

January 1, 2023 - December 31, 2023

Submitted by:

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Executive Summary

In June, 2017 the Nebraska Department of Environmental Quality, (NDEQ) issued the Cities of Gering and Terrytown National Pollutant Discharge Elimination System, (NPDES) Permit No. NER310000 for Small Municipal Storm Sewer discharges to the waters of the State of Nebraska. The Cities of Gering and Terrytown submitted a Notice of Intent, (NOI) to discharge stormwater and a Stormwater Management Plan, (SWMP) to the NDEQ. The Stormwater Management Plan establishes minimum control measures based on the six permit requirements. The Cities have five years to develop a program that provides the most effective solutions to manage stormwater pollution and public education.

Tri-City Stormwater Partnership

The Tri-City Stormwater Partnership comprised of Scottsbluff, Gering, and Terrytown employs a single Public Education and Outreach (PEO) Strategy spearheaded by the City of Scottsbluff to address audiences common to the three communities.

The Partnership believes education provides the most effective solution to reducing stormwater pollution and that the individual possesses the most power to actively pursue stormwater management and its inherent issues of pollution prevention, water quality, and sustainable living practices.

This annual report is a requirement of the NPDES permit to assess compliance with the permit and the Gering and Terrytown Stormwater Management Plan.

2023 Changes in Legal Authority or Jurisdiction

Gering Annexation

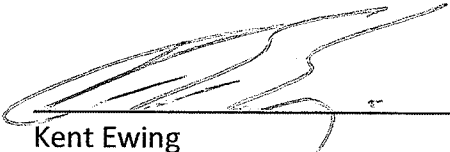
The City of Gering annexed 15.38 acres in 2023.

Terrytown Annexation

The City of Terrytown did not have any changes in legal authority or jurisdiction in 2023.

Certification

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information submitted to this document is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine imprisonment for knowing violations.



Kent Ewing
Mayor
City of Gering

March 5, 2024

Date

Chris Perales
Mayor
City of Terrytown

Date

MCM #1 & 2 PUBLIC EDUCATION, OUTREACH AND INVOLVEMENT

1.3.2 Provide public involvement and participation opportunities that demonstrate compliance with State and local public notice requirements and involves the public in planning and implementation of programs and activities of the SWMP.

Reference:	Public Education and Outreach Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	Ongoing Annually
Goals:		Evaluation and Assessment:	Performance
ADMINISTRATION: Provide program reference documents online and make available to the general public for the following: <ul style="list-style-type: none"> • Municipal Separate Storm Sewer (MS4) Permit • Storm Water Management Plan • Illicit Discharge and Connection Ordinance • Erosion and Sediment Control Ordinance • Post-Construction Stormwater Treatment Ordinance 	The SWMP, NPDES Permit, Illicit Discharge and connection ordinance and Erosion and Sediment Control Ordinance are available to the public on line.	Gering documents online Terrytown: MS4 Permit, SWMP on City of Gering Website IDDE, ESC, Post-Construction handled by City of Scottsbluff	
ADMINISTRATION: Provide a public forum to receive input about proposed stormwater compliance plans and ordinances.	Record public attendance and comment numbers.	No public forums for either city in 2023	
ADMINISTRATION: Make web form and telephone resources available to the public for submitting requests, such as Mayors Phone Hotline, City web report form and Nebraska H ₂ O web report form received from public requests related to stormwater information, potential pollution situations and stormwater program recommendations.	Report all resources utilized	Both city websites include a contact form.	
EFFECTIVENESS: All proposed changes to regulations and ordinances are posted for review at least one week prior to decision.	100%	No changes in 2023 for either City.	
Satisfied:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Explanation		

General note: Further goals for MCMs 1 & 2 are tracked and reported in the City of Scottsbluff Annual Report which conducts education and outreach for Gering, Scottsbluff, and Terrytown as Tri-City Stormwater.

MCM #3 ILLICIT DISCHARGE DETECTION AND ELIMINATION

3.1.2 Investigate, remove, or cause responsible party to remove spills, illegal discharges, and illicit connections within and into the MS4.

Reference:	IDDE Program Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	Ongoing Annually
Goals:	Evaluation and Assessment:		Performance
ADMINISTRATION: Record dates of all notifications of potential illicit discharges, stakeholders involved, investigation and communication efforts, status, and final resolution taken for potential illicit discharges.	GOAL: Record discharge information required.		Gering: 7 incidents Terrytown: 0 incidents
EFFECTIVENESS: Initiate investigation of potential illicit discharges and/or contact adjacent MS4 operator within two days of notification.	GOAL: 100%		Gering: 100% of 7
EFFECTIVENESS: Once a source is determined, initiate notification of responsible party of potential illicit discharges within one working day of notification.	GOAL: 100%		Gering: 100% of 7
EFFECTIVENESS: Open records are updated once a week with status and any new information until the issue is resolved.	GOAL: 100%		N/A, each illicit discharge was corrected and closed within a week.
EFFECTIVENESS: Summarize all instances that were closed without resolution including who made determination to close the record and why the instance could not be resolved.	GOAL: Record instances closed without resolution		0
Satisfied:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Explanation:		

BMP #3 DRY WEATHER SCREENING

3.2.2 Conduct Dry Weather Screening Inspections and record all results in the stormwater outfall geodatabase.

Reference:	Dry Weather Screening Tracking Form		
Responsible:	Stormwater Coordinator Scottsbluff Stormwater	Frequency:	Ongoing Annually
Goals:		Evaluation and Assessment:	Performance
ADMINISTRATION: Conduct and record outfall inspections in the outfall geodatabase within the calendar year.	GOAL: Input all records.	Gering: Complete Terrytown: Complete	
EFFECTIVENESS: Screen each major outfall annually.	GOAL: 100%	Gering: 100% = 35 of 35 Terrytown: 100% = 12/12	
EFFECTIVENESS: Investigate each minor outfall every three years.	GOAL: 33%	Gering: 100% = 31 of 31 Terrytown: N/A	
Satisfied:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Explanation:		

3.3.2 Maintain map, to the extent required by the permit, of current geographic locations of all stormwater outfalls, the approximate boundary of their drainage area that discharge to State-designated receiving waters in the MS4, dry weather field screening locations, storm drain infrastructure and collection system as well as structural stormwater treatment locations.

Reference:	City of Gering GIS As-built records, City of Gering GIS, City of Terrytown – MC Schaff		
Responsible:	Stormwater Coordinator	Frequency:	Ongoing Annually
Goals:		Evaluation and Assessment:	Performance
ADMINISTRATION: Maintain all outfall attribute updates in geodatabase of stormwater outfall information currently available for major and minor outfalls.	GOAL: Maintained.	Major:35 Minor:31 Terrytown All: 12	
ADMINISTRATION: Update estimated drainage boundary attributes with existing and future land use at a minimum of five years for all outfalls that discharge to State-designated receiving waters in the MS4.	GOAL: Maintained.	Gering and Terrytown maps maintained	
EFFECTIVENESS: All outfall, storm drain infrastructure, collection system and storm water treatment geo-reference attributes are updated in the geodatabase within one year of new construction or 30 days following routine outfall dry weather screening.	GOAL: 100%	N/A No new outfalls in either city in 2023	
Satisfied:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Explanation:		

3.4.2 Distribute information related to the hazards associated with illegal discharges and improper disposal of waste to Public Employees.

Reference:	Education and Outreach Strategy Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	Ongoing Annually
Goals:	Evaluation and Assessment:		Performance
ADMINISTRATION: City Employees, who as part of their normal job responsibilities, may come into contact with or observe an illicit discharge or illicit connection to the MS4 completed training.	Number trained		Gering 113/154 = 73% Terrytown 3/3=100%
EFFECTIVENESS: All new City employees at maintenance facilities responsible for maintaining MS4 areas, who as part of their normal job responsibilities, may come into contact with or observe an illicit discharge to the MS4, receive training within one year of hire.	100%		New employee training counted with employee stormwater meetings.
EFFECTIVENESS: All City employees at maintenance facilities responsible for maintaining MS4 areas, who as part of their normal job responsibilities, may come into contact with or observe an illicit discharge to the MS4, receive training every three years.	100%		Employee Mtgs May 26, 2023 June 6 & 7, 2023
SATISFIED:	Yes <input checked="" type="checkbox"/> No	Explanation:	

BMP #4 CONSTRUCTION STORMWATER MANAGEMENT

4.1.2 Conduct procedures to investigate, remove and enforce each instance of construction stormwater non-compliance for observed non-compliance of the municipal code/ordinance.

Reference:	Construction Stormwater Enforcement Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	Ongoing Annually
Goals:		Evaluation and Assessment:	Performance
ADMINISTRATION: Record dates of all notifications of potential construction stormwater program non-compliance. Record stakeholders involved, investigation efforts, communication efforts, interim steps of enforcement if taken to resolve, and final resolution taken for potential construction stormwater program non-compliance.		100%	N/A No incidents of non-compliance
EFFECTIVENESS: Initiate investigation of potential construction stormwater program non-compliance within two working days of notification or identification.		GOAL: 100%	N/A
EFFECTIVENESS: Open records are updated once a week with status and any new information until the issue is resolved.		GOAL: Total number of instances.	0
Satisfied:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Explanation: Terrytown's CSW handled by Scottsbluff.		

4.2.2 The City will conduct and record site plan reviews for all land development and building projects that will disturb at least one acre of soil surface alone or as part of a larger common plan of development or sale.

Reference:	Construction Stormwater Plan Review Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	Ongoing Annually
Goals:		Evaluation and Assessment:	Performance
ADMINISTRATION: Complete construction stormwater site plan review form for every land development and building project that will disturb at least one acre of soil surface alone or as part of a larger common plan of development or sale.		GOAL: 100%	N/A No large site projects in 2023.
EFFECTIVENESS: Record when construction stormwater site plan submittal requirements were not satisfied and required revision and resubmittal.		GOAL: 100%	N/A
Satisfied:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Explanation: Terrytown's CSW handled by Scottsbluff		

4.3.2 Conduct site inspections for construction projects to document construction stormwater installation and maintenance compliance.

Reference:	Construction Stormwater Plan Review Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:		Evaluation and Assessment:	Performance
ADMINISTRATION: Record the total number of active construction site inspections conducted during reporting period.		GOAL: Total Number Conducted	78 informal weekly meetings on 2 sites
EFFECTIVENESS: Every private building lot and land development received municipal oversight inspection for erosion and sediment control an average of quarterly (routine) during the period of active construction.		GOAL: 100%	100% Municipal inspections conducted weekly.
EFFECTIVENESS: Every public project with an NPDES permit completes routine stormwater inspections on a frequency required in the permit authorization (routine).		GOAL: 100%	N/A No public projects in 2023
EFFECTIVENESS: All active construction projects that have non-compliance with local construction stormwater requirements receive a follow-up inspection within one week.		GOAL: 100%	100% = 2 issues requiring follow-up resolved
Goals:		Evaluation and Assessment:	Performance
EFFECTIVENESS: All information provided from the public about stormwater management of an active construction site leads to an inspection or a documented reason why an inspection was not conducted.		GOAL: 100%	N/A No reported issues of non-compliance
EFFECTIVENESS: Record soil stabilization conditions and if unresolved non-compliance exist for the project at time of all close-out inspections required before municipal approval is given.		GOAL: 100%	100% of 1
Satisfied:	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> Explanation: Terrytown's CSW handled by Scottsbluff		

4.4.2 Distribute education and training information related to construction stormwater pollution.

Reference:	Education and Outreach Strategy Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	Ongoing Annually
Goals:		Evaluation and Assessment:	Performance
ADMINISTRATION: Construction site operators can obtain information about BMPs and requirements for minimizing pollutants discharged from construction sites each year.		Total number of pocket guides distributed	0 Operators referred to NDEE website
EFFECTIVENESS: Distribute training information to all (100%) Municipal Employees responsible for permitting, plan review, construction site inspections, and enforcement.		100%	100% = 1 of 1 employee
EFFECTIVENESS: Target audience sector of Construction Site Operators had educational information made available to them in the reporting year.		100%	0 Operators referred to NDEE website
EFFECTIVENESS: Construction Site Operators had training offered during even calendar years.		100%	Offered to: 0% Attended: 0
Satisfied:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Explanation: Construction education and outreach was conducted as part of the informal weekly in-person on-site inspections to address issues as they arose. Working on a CSW inspection document for 2024.		

MCM #5 POST-CONSTRUCTION STORMWATER MANAGEMENT

5.1.2 Conduct enforcement procedures for permanent stormwater treatment facility non-compliance and/or non-compliance.

Reference:	Post-Construction Stormwater Treatment Facility (STF) Enforcement Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:	Evaluation and Assessment:		Performance
ADMINISTRATION: Record responsible party, date enforcement initiated, reason for non-compliance or violation, status, enforcement steps taken to resolve, and final resolution of each instance of potential non-compliance with post-construction stormwater treatment.	GOAL: Total Number of instances recorded.		0
EFFECTIVENESS: Initiate enforcement response plan investigation within seven days of identification of potential non-compliance.	GOAL: 100%		0% of 0
EFFECTIVENESS: Open records are updated once a week with current status and any new information until the issue is resolved.	GOAL: 100%		0% of 0
Satisfied:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Explanation: Studies for regional retention completed in 2023 will provide the foundation for Gering's post-construction program. Terrytown does not have any publicly owned STFs.		

5.2.2 Conduct site plan review for stormwater treatment design compliance.

Reference:	Post-Construction Stormwater Treatment Development Review Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:	Evaluation and Assessment:		Performance
ADMINISTRATION: Complete stormwater treatment design review form for every new development and redevelopment project.	GOAL: Recorded		0 Gering 0 Terrytown
ADMINISTRATION: Record date of STF Certification and as-built record drawings received with all required information including updated STF design tables if field modifications were made.	GOAL: Recorded		0 Gering 0 Terrytown
EFFECTIVENESS: Record when STF design requirements for new development and redevelopment projects were not satisfied and required revision and resubmittal.	GOAL: Recorded		0 Gering 0 Terrytown
EFFECTIVENESS: Complete as-built record drawings are received within one year of municipal approval for project completion.	GOAL: 100%		0% of 0 Gering 0% of 0 Terrytown
Satisfied:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Explanation: Gering's post construction ordinance will be created based on retention study.		

5.3.2 Conduct site inspections for new development and redevelopment projects to document post-construction STF installation and maintenance compliance

Reference:	Post Construction Stormwater Treatment Facility Inspection Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:	Evaluation and Assessment:	Performance:	
ADMINISTRATION: Record last date of inspection by <u>Owner</u> for STFs submitted or requested for review.	GOAL: 100%	No 2023 Inspections	
ADMINISTRATION: Record last date of inspection by <u>Municipality</u> for STFs.	GOAL: 100%	No 2023 Inspections	
EFFECTIVENESS: Record modifications made from design plans, engineer name providing certification, and anticipated date as-built record drawings will be submitted to the City.	GOAL: 100%	0% of 0	
EFFECTIVENESS: Always record current condition, maintenance planned, and next anticipated applicant inspection date.	GOAL: 100%	0% of 0	
EFFECTIVENESS: Self inspections are submitted by Owner of project within 90-days following municipal approval of completed project.	GOAL: 100%	0% of 0	
EFFECTIVENESS: Self inspections are submitted by Owner of project no longer than three years following the previous self-inspection.	GOAL: 100%	0% of 0	
EFFECTIVENESS: Always record final constructed condition at time of inspection, observations and on-going municipal inspection frequency before municipal approval is given.	GOAL: 100%	0% of 0	
EFFECTIVENESS: Always (100%) record current condition, maintenance planned, and next anticipated applicant inspection date.	GOAL: 100%	0% of 0	
EFFECTIVENESS: Inspections are completed by the City for each completed project within 90-days following municipal approval of completed project.	GOAL: 100%	0% of 0	
EFFECTIVENESS: Inspections are conducted by the City within fourteen days following an information request submitted by the public and/or failure of the Owner to submit a routine self-inspection.	GOAL: 100%	0% of 0	
EFFECTIVENESS: All information provided from the public about stormwater management of an approved STF leads to an inspection or a documented reason why an inspection was not conducted.	GOAL: 100%	0% of 0	
Satisfied:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Explanation: Gering's post construction procedures will be created based on regional retention study.		

BMP #6 GOOD HOUSEKEEPING AND POLLUTION PREVENTION

6.1.2 Conduct municipal facility maintenance evaluations and record results of maintenance facility activities.

Reference:	Municipal Facility Inspections Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:		Evaluation and Assessment:	Performance
ADMINISTRATION: Record the total number of facility inspections conducted during reporting period.		GOAL: Seven facilities in Gering Once facility in Terrytown	Gering: 5 of 8 Terrytown: 1 of 1
ADMINISTRATION: Record at least one MS4 Oversight inspection per year at each municipal facility with an NPDES Industrial Stormwater Permit authorization (not routine or benchmark monitoring required of the NPDES Industrial Stormwater permit holder).		GOAL: 100% = 2 ISW facilities in Gering	100% = 2 of 2 facilities Landfill, WWTP
Goals:		Evaluation and Assessment:	Performance
ADMINISTRATION: Record at least one MS4 Facility Evaluation per five years at each municipal facility with an NPDES Industrial Stormwater Permit No Exposure Certification.		GOAL: 100%	100% = 1 of 1 WWTP
ADMINISTRATION: Record if corrective actions have been identified, documented, and addressed for every maintenance facility during the reporting period.		GOAL: 100%	63% 5 of 8 facilities No corrective actions noted.
ADMINISTRATION: Maintain current status of each corrective maintenance identified but not resolved within the recommended 30-day period of time.		GOAL: Record status.	N/A
EFFECTIVENESS: Record the dates and inspectors for two (2) inspections per year at each high priority maintenance facility.		GOAL: 100%	50% = 2 of 2 facilities One inspection each: Central Stores, Parks
EFFECTIVENESS: Record the dates and inspectors for one (1) inspection per year at each low priority maintenance facility.		GOAL: 100%	25% 1 of 4 facilities Central Plant, City Hall, Civic Center, Library
EFFECTIVENESS: Record during oversight facility inspection of each municipal facility with an NPDES Industrial Stormwater Permit authorization whether facility is actively managing all Industrial Stormwater Permit requirements and/or No Exposure Certification conditions including training, routine inspections, benchmark monitoring, physical characteristics evaluations, SWPPP information, SWPPP updates, and required reporting criteria.		GOAL: 100%	100% 2 of 2 Landfill, WWTP

EFFECTIVENESS: Interim corrective maintenance is implemented when final corrective actions cannot be completed within 30-days of being identified during an inspection or complaint.	GOAL: 100%	N/A
EFFECTIVENESS: Summarize the reason(s) corrective maintenance was not resolved within 30-days for each corrective maintenance record and what communication, education, and/or enforcement was used to get the corrective maintenance resolved as soon as possible.	GOAL: 100%.	N/A
Satisfied:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Explanation: Inspection frequency not met. Inspection schedule for all facilities being developed for 2024.	

6.2.2 Conduct and report municipal roadway and parking lot maintenance.

Reference:	Municipal Sweeping Operations Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	On-going Annually
Goals:	Evaluation and Assessment:	Performance	
ADMINISTRATION: Report hours of equipment usage and number of lane miles of streets swept.	GOAL: Recorded	Hours: 242.2 Miles: 1,084.4 Lane Miles: 192.05 Terrytown Hours: N/A Miles: N/A Lane Miles: 19.72	
ADMINISTRATION: Report number and dates of parking lots swept.	GOAL: Reported.	Gering: 3 lots swept 16 times Terrytown: No Public Lots	
EFFECTIVENESS: Verify that all public streets listed on the street maintenance plan were swept at least two times during the year.	GOAL: 100%	Gering: 100% of streets swept 5.64 times Terrytown 100% Streets swept 2 times	
EFFECTIVENESS: All parking lots on the parking lot maintenance plan were swept at least once during the year.	GOAL: 100%	100% 3 of 3 public lots No public lots in Terrytown.	
EFFECTIVENESS: Report number of instances that non-routine sweeping was requested and the number of sweeping events provided to address a public complaint or internal identification that non-routine street sweeping was needed.	GOAL: 100%	Non-routine: 4 Public request: 0 Internal request: 4 Non-routine: 0 Public request: 0 Internal request: 0	
Satisfied:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Explanation: The City of Scottsbluff sweeps Terrytown's streets at least twice yearly by contract agreement. However, hours and miles are not recorded.		

6.3.2 Conduct municipal storm drain system maintenance.

Reference:	Municipal Stormwater Operations Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	Ongoing Annually
Goals:		Evaluation and Assessment:	Performance
MUNICIPAL STORM DRAIN INLET MAINTENANCE			
ADMINISTRATION: Report hours of equipment usage and number of storm drains cleaned.	GOAL: Recorded	Hours: Not recorded Drains: Not recorded	
EFFECTIVENESS: All storm drain inlets listed on the storm drain system maintenance plan were inspected once every five (5) years.	GOAL: 100%	100% = 454 of 454 Informal visual inspections	
EFFECTIVENESS: Report number of instances that non-routine storm drain inlet cleaning was requested and the number of storm drain cleaning events provided to address a public information request or internal identification that non-routine storm drain inlet cleaning was needed.	GOAL: 100%	N/A = no non-compliance cleanings requested.	
Goals:		Evaluation and Assessment:	Performance
MUNICIPAL STORM DRAIN PIPE MAINTENANCE			
ADMINISTRATION: Report hours of equipment usage and lineal feet of drainage system cleaned.	GOAL: Recorded	Hours: N/A Feet: N/A	
EFFECTIVENESS: All of storm drain pipes listed on the storm drain system maintenance plan were inspected once every ten (10) years.	GOAL: 100%	% of pipe feet Pipes inspected as requested or needed.	
EFFECTIVENESS: Report number of instances that non-routine storm drain pipe cleaning was requested and the number of storm drain pipe cleaning events provided to address a public complaint or internal identification that non-routine storm drain pipe cleaning was needed.	GOAL: 100%	0% of 0 Pipes inspected as requested or needed.	
MUNICIPAL STORMWATER DETENTION/RETENTION AREA MAINTENANCE			
ADMINISTRATION: Report hours of equipment usage and detention/retention areas cleaned and maintained.	GOAL: Recorded	Hours: Not recorded Facilities: Not recorded	
EFFECTIVENESS: Verify that all detention/retention areas listed on the storm drain system maintenance plan were inspected once every ten (10) years.	GOAL: 100% (Golf course, WWTP, Central Stores)	100% of 3	
EFFECTIVENESS: Report number of instances that non-routine detention/retention area cleaning was requested and the number of detention/retention cleaning events provided to address a public complaint or internal identification that non-routine detention/retention cleaning was needed.	GOAL: 100%	None	
Satisfied:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Explanation: Machine hours, number of drains, and pipe feet cleaned not recorded. Working on documented reporting system for 2024.		

6.4.2 Deliver training related to pollution prevention and reduction from municipal operation and maintenance activities conducted by Municipal Employees.

Reference:	Education and Outreach Strategy Tracking Form		
Responsible:	Stormwater Coordinator	Frequency:	Ongoing Annually
Goals:	Evaluation and Assessment:	Performance	
ADMINISTRATION: Deliver training to all Municipal Employee sectors identified to receive information for the reporting year.	GOAL: 100%	Employee Mtgs May 26, 2023 June 6 & 7, 2023	
EFFECTIVENESS: Management staff for Parks and Open Space, Fleet and Building, Permanent Stormwater Treatment, and Storm Sewer Maintenance and Operation received training every even numbered calendar year.	GOAL: 75%	N/A all staff in both cities trained annually	
EFFECTIVENESS: Non-management, non-seasonal staff for Parks and Open Space, Fleet and Building, Permanent Stormwater Treatment, and Storm Sewer Maintenance and received training every odd numbered calendar year.	GOAL: 75%	Gering permanent employees 76/102 = 75% Terrytown 3/3=100%	
EFFECTIVENESS: Seasonal staff for Parks and Open Space, Fleet and Building, Permanent Stormwater Treatment, and Storm Sewer Maintenance and received training every calendar year.	GOAL: 75%	Seasonal Employees 37/52 = 71%	
Satisfied:	Yes No <input checked="" type="checkbox"/> Explanation: Goals can be met if employees who miss training make it up at a later date.		