

CITY OF TERRYTOWN  
Regular Meeting of the City Council  
March 14<sup>th</sup>, 2024

The City of Terrytown Council met on Thursday, March 14<sup>th</sup>, 2024, at 6:30 PM, for their regular monthly meeting at the Housing Partners of Western Nebraska Community Room, at 89A Woodley Park Road in the City of Terrytown. Notice of said meeting was published in the Star-Herald according to Nebraska State Law. In the absence of Mayor, Chris Perales, the meeting was called to order at 6:31 p.m. by Council President, Tyler Feil. Council Members present in person were Tyler Feil, Brandon Ettleman, Mike Minzey, and Emily Norman. Absent: Mayor Chris Perales. City Clerk Jennifer Mattern was present and took minutes.

The Pledge of Allegiance was recited by those in attendance. President Feil pointed out the location of the poster for the Open Meetings Act, a copy which is also available on the City of Terrytown website.

Minzey moved to approve meeting minutes from the February 8th, 2024 Regular Meeting Minutes and February 22<sup>nd</sup>, 2024 Public Hearing and Special Meeting. Ettleman seconded the motion. Aye's: Ettleman, Norman, and Minzey. Abstain: Feil. Nay's: none. Motion carried.

Ettelman moved to approve Regular claims from February 2024. Norman seconded the motion. Aye's: Norman, Minzey, and Ettleman. Abstain: Feil. Nay's: none. Motion carried \*Listing to follow minutes

Council received the Revenue & Expense Reports for February 2024.

Discussion was had regarding a quote received from Hennings Construction for road repairs for a drain on Woodley Park Road and Pavement replacement near the intersection of Gary St and Barbara Lane. The quote for the Gary St and Barbara Lane repairs exceeded the \$30,000 statutory threshold and therefore, formal bidding is required. The Council directed City Street Superintendent, Jeff Wolfe, send notice of bid for listed street repairs.

Wolfe, pointed out the Municipal Code Section 7-205 and Resolution 21-7, letting the council know there is a discrepancy as to whether the City hires the Contractor/Plumber to install new lines for water meters, the Contractor/Plumber bills the City and the City in turn bills the resident or the resident hires the licensed/recommended Contractor/Plumber and they still purchase the meter and pay tap fees to the City. The Council directed City Attorney, Libby Stobel, and Wolfe to work together to correct the current Resolution and/or Code with clarifying verbiage and specific list of approved parties to install.

City Clerk, Jennifer Mattern, requested the Council approve Resolution 24-01 Appointment of NMPP Members' Council. She reminded council that they approved Mattern to be a second alternate for the NMPP and ACE Board solely for the upcoming annual meeting. NMPP and ACE

not only wanted copies of the minutes, but an updated resolution. Minzey moved to approve Resolution 24-01 Appointment of NMPP Member's Council. Norman seconded the motion. Aye's: Minzey, Ettleman, and Norman. Abstain: Feil. Nays: none. Motion carried. Available in pamphlet form at the City Office.

Mattern requested approval of the "Where's Thermie Sponsorship Agreement". Ettleman moved to approve the "Where's Thermie Sponsorship Agreement". Norman seconded the motion. Ayes': Ettleman, Minzey, and Norman. Abstain: Feil. Nays': none. Motion carried.

Stobel discussed questions she needs clarification on for the Employee handbook, specifically PTO and PPE direction.

Police Chief, Kevin Spencer was not in attendance. Code Enforcement Officer, Anne Reker, prepared a February 2024 Communications Report, which the Council received.

Utility Supervisor, Hugo Chairez, requested the Council approve advertising for the seasonal position. Council discussed and agreed that advertising now is acceptable, via the Star-Herald, Facebook, the Website and WNCC. They decided the person will make \$15.00/hour, work 32 hours a week and work May until October.


The Council discussed the use of the remainder of the ARPA funds. It was discussed last month; the money may be used for possible pump replacement at the other lift station. Wolfe will look into cost and bring back next month for discussion.

There was no public comment.

At 7:30 p.m. Ettleman moved to adjourn the meeting until the next Regular Meeting, unless a special meeting is required. Minzey seconded the motion. Aye's: Norman, Ettleman, Minzey. Abstain: Feil. Nay's: none. Motion carried.

  
Mayor, City of Terrytown

ATTEST:

  
City Clerk



Payment of Claims February 2024

General: United States Treasury – Fed/FICA Taxes, \$1229.02; United States Treasury – Fed/FICA Taxes, \$2288.26; Nebraska Dept. of Revenue – State Taxes, \$548.01; Capital Band and Trust –

Simple IRA, \$818.32; Nebraska Child Support – Garnishment, \$86.55; Nebraska Child Support – Garnishment, \$77.37; Beam Insurance Admin. - Dental Insurance, \$136.35; Guardian Life Insurance – Life Insurance, \$56.00; Medica Insurance – Medical Insurance, \$11,708.32; Medica Insurance – Medical Insurance, \$5854.16; Principal Life insurance Company – Vision Insurance, \$44.88; Department of Revenue Sales/Use Tax – Nebraska Income Tax, \$957.63; United States Treasury – Federal payroll Taxes, \$5486.70; Heartland Expressway – Dues/Membership, \$379.80; Cyclone Express – Gas/Oil, \$876.01; Cyclone Express – Gas/Oil, \$225.57; Hi Performance Car Wash – Bay 3, \$28.25; Intralinks, Inc. – Datto Back Up, \$304.00; Nebraska Public Power – 48 Gary Street, \$524.89; Allo Communications - Landline/SCADA/Internet, \$244.59; Verizon Wireless – Cell Phones, \$260.00; Nebraska County Court – CR 23 2193 St. vs Flood, \$17.00; Nebraska County Court – Briones/Poor Bear, \$170.00; Dana F. Cole & Company – 2022-2023 Budget, \$12,120.00; Simmons, Olsen Law Firm– Legal Services, \$1300.00; Column Software, PBC – Notice of Board Meetings, \$92.55; Carpenter Center – Office Rent, \$1211.83; Terry Carpenter Inc. – 2024 Property Taxes, \$429.48; Visa – Snow Pizza, \$74.72; Panhandle Humane Society – Contracted Pest Control, \$463.50; Police Department – Contracted Services, \$11,461.67; Carpenter Center – Regional Gov. Meeting, \$140.00; Century Business – Copies, \$109.79; Jennifer Mattern – Per Diem- League Conf., \$206.50; Visa – W-2's, \$137.09; Franks Parts Company – 5W30 oil, \$119.70; Farm Plan – No touch Tire/Auto Cloth, \$42.95; Marketing Consultants – Shirts, \$165.00; Visa – Water, \$50.68; Wyoming First Aid & Safety – First Aid Re-fills, \$80.13; Wyoming First Aid & Safety – lens Cleaner, \$35.98; Visa – Hotel Clerk School, \$998.88 **Streets:** United States Treasury – Fed/FICA, \$377.30; United States Treasury – Fed/FICA, \$497.16; Nebraska Dept. of Revenue – State Tax, \$147.13; Capital bank and Trust – Simple IRA, \$155.84; Nebraska Child Support – Garnishment, \$51.08; Nebraska Child Support – Garnishment, \$60.66; Al's Towing – Silverado Tow to twin City Auto, \$250.00; Twin City Auto – Parts, \$778.76; Nebraska Public Power – Street Lights, \$1763.73 **Keno:** Nebraska Public Power - 2 Lakeview Dr., \$110.78; Terry carpenter Inc. – Lake lease 2024, \$5000.00 **Water:** United States Treasury – Fed/FICA, \$399.99; United States Treasury – Fed/FICA, \$526.34; Nebraska Dept. of Revenue – State Tax, \$156.31; Capital Bank and Trust – Simple IRA, \$164.21; Nebraska Child Support – Garnishment, \$55.48; Nebraska Child Support – Garnishment, \$61.89; Nebraska Rural Water Assoc. – Annual Membership, \$350.00; Hennings Construction – Water leak 94 Spring Valley Lane, \$2945.00; Municipal Supply Inc. of Nebraska – Meter Repair, \$729.01; Northwest Pipe – Water Repair, \$13.93; Nebraska Public Power – South Terry Blvd, \$216.25; Terry Carpenter Inc. – Water Well Land Lease February 2024, \$1125.22; Department of Revenue Sales/Use Tax – Sales/Use Tax, \$1769.62; Enviro Service Inc. – Water Lab Fee, \$50.00; Century Business – Copier Lease, \$53.06; Municipal Supply Inc. – Neptune 360 Meter Software, \$1726.56 **Electric:** City of Gering – 2120 Country Club, \$46.49; Nebraska Public Power – 21 Country Club, \$31.58 **Sewer:** United States Treasury – Fed/FICA, \$276.61; United States Treasury – Fed/FICA, \$363.16'; Nebraska Department of Revenue – State Tax, \$107.55; Capital bank and trust – Simple IRA, \$118.19; Nebraska Child Support – Garnishment, \$42.29; Nebraska Child Support - Garnishment, \$35.48; Budge-It-Drain Service – Labor, \$210.00; Frank Parts Company – Jimmy Bar, \$142.67; One Call Concepts – Locates, \$1.18; Waste Connections – Trash Collection,

\$7653.65; Terry Carpenter Inc. – Sewer Land Lease February 2024, \$800.00; Enviro Service, Inc. – Sewer Lab Fee, \$430.00; City of Scottsbluff – Wastewater, \$8339.47; Budget-It-Drain – Materials, \$50.00

Payroll: \$23,218.78