

**CITY OF TERRYTOWN**  
**March 10th, 2022**  
**Regular Meeting Minutes**

The City of Terrytown Council met on Thursday, March 10th, 2022, at 6:30 PM, for their regular monthly meeting at the Housing Partners of Western Nebraska Community Room, at 89A Woodley Park Road in the City of Terrytown. Notice of said meeting was published in the Scottsbluff Star-Herald according to Nebraska State Law. The meeting was called to order at 6:31 p.m. by Mayor, Chris Perales. Council Members present were: Tyler Feil, Jerry Green, and Mike Minzey. Absent: Marcia Sherlock. City Clerk, Jeni Mattern was present and took minutes.

The Pledge of Allegiance was recited by those in attendance. Mayor Perales pointed out the location of the poster for the Open Meetings Act, a copy which is also available on the City of Terrytown website.

There were no changes to the agenda or emergency items.

The council reviewed correspondence.

Discussion occurred regarding the need to fill the role of Treasurer.

Minzey moved to approve the January 13<sup>th</sup>, 2022 Regular Meeting Minutes. Feil seconded the motion. Aye's: Feil, Green, Minzey, and Sherlock. Nay's: none.

Feil moved to approve the February 1<sup>st</sup>, 2022 Special Meeting Minutes. Minzey seconded the motion. Aye's: Feil, Green, Minzey, and Sherlock. Nay's: none.

The Council discussed a raise for the Mayor's position. The question arose as to when the last raise was given to the Mayor. Mattern and City Attorney, Libby Stobel agreed that record of a raise was not found. Sherlock asked the current salary is. Mattern said \$250.00 per month. Sherlock mentioned \$300.00 per month. Mattern pointed out all of the items that the current Mayor has been doing that would constitute a more substantial raise. Mattern, also, reminded the council that at the January 13<sup>th</sup>, 2022 it was suggested between \$1000 -\$1500 per month. Feil moved to table the agenda item regarding the Mayor's Salary raise effective December 2022. Minzey seconded the motion. Aye's: Feil, Green, Minzey, and Sherlock. Nay's: none.

Feil moved to approve the Regular Claims for January 14<sup>th</sup>, 2022 through February 9<sup>th</sup>, 2022. Green seconded the motion. Aye's: Feil, Green, Minzey, and Sherlock. Nay's: none.

**Payment of Claims January 12<sup>th</sup> 2022 Through February 9<sup>th</sup> 2022**

**KENO:** Colleen Johnson, Old west Balloon Races-\$2500.00; Nebraska Public Power, Lights-\$108.98; City of Terrytown, Reimbursement-\$108.98; Carpenter Center, Community Betterment-\$250.00; Tim's Electric, Christmas Banner Removal-\$100.00; **GERERAL:** Principal Life Insurance Co., Employee Vision Insurance-\$ 78.54; Farm Plan, Supplies-\$49.98; Staples, Office Supplies-\$689.54; Verizon Wireless, Cell Phones-\$759.24; League Association of Risk Management Insurance -\$342.26; Nebraska Child Support, Child Support-\$235.39; Guardian Insurance Col., Life Insurance-\$52.00;Allo Communications, Internet & Landlines-\$237.12; Blue Cross Blue Shield, Insurance-\$4598.89; Contractors Materials, Shops Supplies-\$44.10; Carpenter Center, Rent-\$1211.84; Cyclone Express, Fuel-\$495.52; Print Express, Statements-\$358.30; Panhandle Regional Development, Study-\$330.70; Star Herald, Publications-\$172.54; Judy Hoatson CPA, Audit Work Papers-\$3800.00; Nebraska Public Power, Street Lights-\$534.28;

Schaff and Associates, Contracted Services-\$270.00; Frank Parts, Charger-\$319.73; Verizon, Cell Phones-\$ 203.92; Hi Performance Car Wah-\$ 46.80; Century Business, Copier-\$197.06; ace Hardware, Shop Supplies-\$201.67; Cyclone Express, Fuel-\$217.34; **WATER:** Nebraska Public Power, Lights-\$166.58; City of Gering, 2120 Country Club-\$30.37; Enviro Service Inc., Water Lab Fee-\$25.00; Municipal Supply Inc., Neptune 360-\$2780.00; Northwest Pipe Fittings, Insert Stiffner -\$90.90; Nebraska Public Power, Street Lights-\$1722.18; League of Nebraska Municipalities Utilities, Workshop-\$110.00; City of Terrytown, Asset Management-\$16,580.00; City of Terrytown, Emergency Management Fund-\$2950.00; Hydro Optimization, Pressure Transducer-\$1220.54; **STREETS:** Nebraska Public Power, Lights-\$280.34; Twin City Auto, Spreader-\$8391.00; RBS Motorsports, Steel Casters-\$100.00; Nebraska Public Power, Street lights-\$290.47; Waste Connections, Replacement Check Trash Collection-\$14,798.00; **SEWER:** Farm Plan, Thermo Cube-\$73.82; Nebraska Public Power, End of West Street-\$421.70; Enviro Service, Sewer Lab Fee-\$215.00; One Call Concepts, Locates-\$27.00; Enviro Service, Sewer Labs-\$430.00; Franks Parts Company, Hoses and Filters-\$79.28

City Engineer, Jeff Wolfe, reported regarding the 2 (two) architecture firms that submitted RFQ's for the desired City Hall: Studio 120 Architecture, and Hewgley and Associates. He discussed the point systems used to evaluate the two firms, which ultimately favored Hewgley and Associates. Green moved to hire Hewgley and Associates as a consulting firm for a City Hall building. Minzey seconded the motion. Aye's: Feil, Green, Minzey, and Sherlock. Nay's: none.

Stobel reminded the council of the agreement with Hennings Construction regarding the additional warranty ending March 31<sup>st</sup>, 2022. She stated that in conversation with Hennings Construction there has been limited response from Mueller, the meter manufacturer, and to date, no payments have been received. She was looking for direction from council as to whether or not to draft a letter to Hennings Construction, Municipal Supply, and Mueller about a resolution. The council directed Stobel to proceed with letters to Hennings, Municipal Supply, and Mueller regarding the lack of resolution to the meter issue with a request for answer prior to the next council meeting.

Feil moved to approve the 11.4% increase in cost of Blue Cross Blue Shield High Deductible insurance policy for covered employees equaling \$400 additional per month. Green seconded the motion. Aye's: Feil, Green, Minzey, and Sherlock. Nay's: none.

Feil moved to approve the annual funding for each full-time employ's Health Savings Account in the amount of \$2500.00 to help off-set the costs of high deductible insurance. Minzey seconded the motion. Aye's: Feil, Green, Minzey, and Sherlock. Nay's: none.

Minzey moved to approve Resolution 22-01 and agreement for appointment of Board Representatives for NMPP. Green seconded the motion. Aye's: Feil, Green, Minzey, and Sherlock. Nay's: none.

### **Resolution No. 22-01**

#### **Appointment of NMPP Members' Council**

NOW, THEREFORE, IT BE RESOLVED by the City Council of the City of Terrytown, State of Nebraska, that:

1. Such City be and hereby is a member of the Nebraska Municipal Power Pool.

2. The City Council of the City of Terrytown, State of Nebraska, does hereby appoint Tyler Feil, as the representative\* of the City of Terrytown, State of Nebraska, to the Members' of the Nebraska Municipal Power Pool.
3. The City Council of the City of Terrytown, State of Nebraska, does hereby appoint Chris Perales as the alternate representative\* of the City Council of the City of Terrytown, State of Nebraska, to the members' Council of the Nebraska Municipal Power Pool.

*\*Pursuant to Article V of the Amended and Restated Bylaws of the Nebraska Municipal Power Pool, "Any person appointed as Representative or Alternate Representative shall be a resident of the area receiving services from the appointing Member."*

CITY OF TERRYTOWN, NEBRASKA

---

Mayor

ATTEST:

---

City Clerk  
(S E A L)

### **Appointment to ACE Board of Directors**

WHEREAS, the City of Terrytown, State of Nebraska, is a party to the Interlocal Agreement creating the Public Alliance for Community Energy and, pursuant to the terms of said Agreement, it is the responsibility of the City Council, to designate a representative of the City of Terrytown to the Alliance for Community Energy Board of Directors provided for under the terms of said Agreement.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Terrytown, that:

1. The City Clerk is hereby directed to give written notice to the Public Alliance for Community Energy of the appointment of Tyler Feil as the City of Terrytown's representative to said Board of Directors.
2. The City Clerk is hereby directed to give written notice to the Public Alliance for Community Energy of the appointment of Chris Perales as the City of Terrytown's alternate representative to said Board of Directors.

*This is to certify that the appointments set out above were approved by the*

City Council of the City of Terrytown, State of Nebraska as their meeting on February 10<sup>th</sup>, 2022

---

Clerk

(Seal)

City Treasurer, Mike Scow, was unable to attend the meeting. Green moved to ratify the action of the February 1<sup>st</sup>, 2022 Special Meeting to approving Gardner, Loutenhiser and Ryan, P.C. Certified Public Accountants for the 2020-2021 and 2021-2022 audit for \$13,500/year. Sherlock seconded the motion. Aye's: Feil, Green, Minzey, and Sherlock. Nay's: none.

There was no discussion regarding the October and November 2021 Financial Statements.

Green moved to adjourn the Regular Meeting at 7:49 p.m. Sherlock seconded the motion. Aye's": Feil, Green, Minzey, and Sherlock. Nay's: none

---

Mayor, City of Terrytown

ATTEST:

---

City Clerk