

CITY OF TERRYTOWN
Regular Meeting of the City Council
February 8th, 2024

The City of Terrytown Council met on Thursday, February 8th, 2024, at 6:30 PM, for their regular monthly meeting at the Housing Partners of Western Nebraska Community Room, at 89A Woodley Park Road in the City of Terrytown. Notice of said meeting was published in the Star-Herald according to Nebraska State Law. The meeting was called to order at 6:34 p.m. by Mayor Christopher Perales. Council Members present in person were Tyler Feil, Mike Minzey, and Emily Norman. Absent: Brandon Ettleman. City Clerk Jennifer Mattern was present and took minutes.

The Pledge of Allegiance was recited by those in attendance. Mayor Perales pointed out the location of the poster for the Open Meetings Act, a copy which is also available on the City of Terrytown website.

Feil moved to approve the Meeting Minutes from the December 14th, 2023 Regular Meeting. Minzey seconded the motion. Aye's: Feil, Norman, and Minzey. Nay's: none. Absent: Ettleman. Motion carried.

Mayor Perales noted the letter of intent from Brian Neilsen for Board of Adjustment

Mayor appointed Board Members as follows: Board of Health – Chris Perales, Tyler Feil, Tera Perales, and Kerri Fedorchik. Board of Adjustment – Jerry Williams, Mike Denham, Rick Reker, Gary Pfortmiller, and Brian Neilsen. Planning Commission – Melvin Elledge, Rob Richards, Gary Pfortmiller, Linda Minzey, and David Waggoner. Norman moved to approve Mayor Perales' appointment of Board Members to all three boards. Feil seconded the motion. Aye's: Minzey, Feil, and Norman. Nay's: none. Absent: Ettleman. Motion carried.

Feil moved to approve regular Claims from December 2023. Minzey seconded the motion. Aye's: Norman, Feil, and Minzey. Nay's: none. Absent: Ettleman. Motion carried.

Minzey moved to approve regular Claims from January 2024. Norman seconded the motion. Aye's: Feil, Norman, and Minzey. Nay's: none. Absent: Ettleman. Motion carried.

Council received the Revenue & Expense Reports for December 2023 and January 2024.

Feil moved to approve Ordinance No. 480 AN ORDINANCE OF THE CITY OF TERRYTOWN, NEBRASKA, CONCERNING RATES CHARGED FOR CITY-OWNED WATER AND SEWER UTILITIES, REPEALING PRIOR ORDINANCES AND PROVIDING FOR AN EFFECTIVE DATE. Norman seconded the motion. Aye's: Feil, Norman, and Minzey. Nay's: none. Absent: Ettleman. Motion carried. Available at the City Office in Pamphlet form.

Council discusses the necessary road repairs needed at Gary/Barbara. City Engineer, Mike Olsen, spoke to the Council in regards to the need for repair. They will be receiving a bid from Hennings Construction at which point Jeff Wolfe will review to ensure competitive pricing. Then will bring to

Council for approval. Mayor Perales asked if in the time being the road should be closed at least partially closed for safety. Olsen didn't think that was necessary at this time.

Feil moved to approve the purchase of tires for the grader from Plaza West in the amount of \$4,068.00. Norman seconded the motion. Aye's: Minzey, Feil, and Norman. Nay's: none. Absent: Ettleman. Motion carried.

City Attorney, Libby Stobel, reviewed questions she needed clarification on with the Employee Manual. She, also, asked Mattern to find out what other municipalities similar to Terrytown do for PPE allotment.

Scottsbluff Chief of Police, Kevin Spencer, addressed the council with a report of 2022 and 2023 calls. He let the council know that in comparison the calls that increased were not the bad calls.

Council received and reviewed the December 2023 and January 2024 Communications reports.

Feil moved to approve Ratify of Mayor Perales' approval of the Agreement with Casey Peterson for the 2022-2023 Annual Audit. Minzey seconded the motion. Aye's: Feil, Minzey, and Norman. Nay's: none. Absent: Ettleman. Motion carried.

Feil moved to utilize part of the ARPA funds for the cost of the lift station in the amount of \$117,180.00. Norman seconded the motion. Aye's: Feil, Minzey, and Norman. Nay's: none. Absent: Ettleman. Motion carried. During the discussion Olsen mentioned that there were some issues with the other lift station that could be looked into for the use of the remainder of the ARPA funds.

Minzey moved to designate Hugo Chairez as voting delegate to the Nebraska Rural Water Association and Robert Blanco as Alternate. Norman seconded the motion. Aye's: Feil, Minzey, and Norman. Nay's: none. Absent: Ettleman. Motion carried.

Norman moved to approve the Annual Membership to the Nebraska Rural Water Association. Minzey seconded the motion. Aye's: Norman, Minzey, and Feil. Nay's: none. Absent: Ettleman. Motion carried.

Minzey moved for Norman to be the Alternate for the 911 Communications Advisory Board and the Region 22 Emergency Management Executive Board. Feil seconded the motion. Aye's: Feil, Norman, and Minzey. Nay's: none. Absent: Ettleman. Motion carried.

Feil moved for Mattern will be the temporary designee to the NMPP Board solely for the Ace Board Meeting. Norman seconded the motion. Aye's: Norman, Minzey, and Feil. Nay's: none. Absent: Ettleman. Motion carried.

Minzey moved for Norman, serving as Council Member and Anne Reker, serving as City Employee for the Safety Committee. Feil seconded the motion. Aye's: Feil, Minzey, and Norman. Nay's: none. Absent: Ettleman. Motion carried.

Feil moved to adjourn the meeting at 7:56 p.m. Minzey seconded the motion. Aye's: Norman, Minzey, and Feil. Nay's: none. Absent: Ettleman. Motion carried.

Payment of Claims December 2023

General: FICA - Taxes, \$1446.53; FICA - Taxes,\$20.41; FICA - Taxes,\$3039.22; FICA - Taxes,\$112.72; Nebraska Dept. of Revenue - Taxes,\$766.59; Nebraska Dept. of Revenue - Taxes, \$18.85; Capital Bank & Trust - Simple IRA,\$721.77; Nebraska Child Support - Garnishment,\$69.44; United States Treasury - Adjusted amount from June 2022,\$2,178.85; Blue Cross Blue Shield - Health Insurance,\$5625.13; Guardian Life Insurance – Life Insurance,\$56.00; Principal Life Insurance – Vision Insurance,\$44.88; Monument Prevention Coalition – Due/Membership,\$881.25; Western Nebraska Tourism Coalition – Dues,\$125.00; Cyclone Express – Gas/oil,\$26.95; Intralinks, Inc. – Tech Support,\$288.00; Nebraska Public Power – 48 Gary Street,\$293.55; Allo Communications – Landline/SCADA/Internet,\$246.28; Verizon Wireless – Cell Phones Service,\$519.90; M.C. Schaff & Associates – Contracted Service,\$5494.00; CNA Surety – Bond,\$355.00; Simmons, Olsen, Ediger & Selzer – Contracted Legal Services,\$3630.00; Carpenter Center – Nov., Dec., 2023, Jan., 2024,\$3,635.49; Century Business – Copies,\$182.13; Police Department – Contracted Services,\$11,461.67; Intralinks, INC. – Duel Docking Station,\$378.96; Pitney Bowes Global Financial – Postage Lease,\$169.29; Visa – Purchases,\$606.34; Ace Hardware – WD40,\$56.19; Visa – Attached Invoices,\$1,222.17 **Street:** FICA – Taxes,\$399.23; FICA – Taxes,\$654.10; Nebraska Dept. Revenue – State Taxes,\$192.08; Capital Bank & Trust – Simple IRA,\$157.84; Nebraska Child Support – Garnishment,\$69.18; Barco – Street Signs,\$3,281.91; Hennings Construction – Concreate Ridge Dr. Fire Hydrant,\$768.00; Simons Construction – Overlay Mobile Ave,\$91,423.00; Nebraska Public Power – Street Lights,\$1,728.99 **Keno:** Nebraska Public Power – 2 Lakeview Drive,\$108.98; Nebraska Dept. of Revenue – Late Fees,\$85.16 **Water:** FICA – Taxes,\$472.59; FICA – Taxes,\$808.46; Nebraska Dept. of Revenue – \$234.64; Capital Bank & Trust – Simple IRA,\$161.39; Nebraska Child Support - Garnishment,\$60.97; Hennings Construction – 94 Spring Valley Meter Replacement,\$7,195.00; Municipal Supply Inc. of Nebraska – Meter Freight,\$24.15; Northwest Pipe – Water Repair & Maint.,\$160.46; Nebraska Public Power – South Terry Blvd.,\$131.74; Terry Carpenter Inc. – Water Well Land Lease,\$562.61; Enviro Service, Inc. – Water labs fees,\$50.00; City of Gering – Sampling 09/12/2023,\$77.32; City of Gering – Sampling,\$38.66; City of Gering – September 2023 Water,\$10,816.06; City of Gering – Wholesale Water,\$3,206.39; Nebraska Dept. of Environment & Energy – State Revolving Fund,\$24,428.73 **Electric:** City of Gering – 2120 Country Club,\$54.72; Nebraska Public Power – 21 Country Club Road,\$31.58 **Sewer:** FICA - Taxes,\$687.52; FICA – Taxes,\$1036.64; Nebraska Dept. of Revenue – State Taxes,\$326.62; Capital Bank & Trust – Simple IRA,\$150.27; Nebraska Child Support – Garnishment,\$35.81; Budget-It-Drain Service – Hydro Jet,\$1,030.00; Budget-It-Drain Service – Hydro Jet Trailers,\$1,045.45; Imperial Pump Solutions LLC. – Sewer Service, \$2543.00; One Call Concepts – Locates, \$15.16; Waste Connections – Trash Collection, \$7736.99; Terry Carpenter Inc. – Sewer Land Lease, \$400.00; Enviro Service Inc. – Sewer Lab Fees, \$430.00; City of Scottsbluff – Monthly Wastewater, \$6,512.83

December Payroll: \$36,935.36

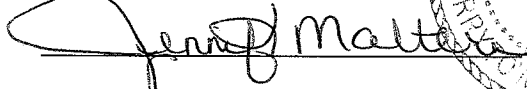
Payment of Claims January 2024

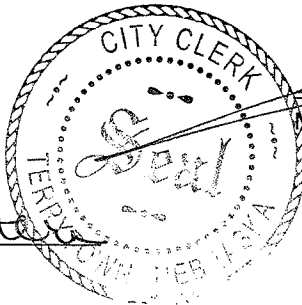
General: Scottsbluff/Gering Chamber of Commerce - Dues, \$461.00; Scottsbluff County – Interlocal Agreement, \$633.94; Twin City Development Assoc. – Dues/Membership \$750.00; Allo Communications – Landline/SCADA/Internet, \$246.61; M.C. Schaff & Associates – Site Survey – Office, \$8,000.00; M.C. Schaff & Associates – Contracted Services, \$200.00; Police Department – Contracted Services, \$11,461.67; Simmons, Olsen, Ediger & Seize – Contracted Legal Services, \$7,300.00; Carpenter Center – Rent, \$1,211.83; Western Nebraska Papers – Minutes, \$144.49; Wyoming First Aid & Safety - Glasses Wipes, \$61.90; Ace Hardware – Lysol/Lever, \$48.00; Bluffs Facility Solutions – Odor Absorber, \$107.85; Century

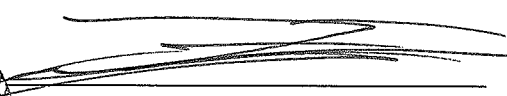
Business – Copies, \$140.07; Intralinks Inc. – Datto Back-up, \$179.00; Farm Plan – Under Payment, \$6.41; League Assoc. Risk Management – 21-22 WC Audit, \$2,157.85; Pitney Bowes Inc. – Postage, \$500.00; Beam Insurance Admin. – Dental insurance, \$136.35; Nebraska Child Support, \$79.94; Department of Revenue Sale/Tax 501N, \$1,538.78; United States Treasury – Fed/FICA. \$3,023.10; United States Treasury – Federal Taxes, \$19,098.16; Guardian Life Insurance – Lift Insurance; \$56.00; Jennifer Mattern – Printer Ink, \$117.99; Nebraska Dept. of Revenue – State Taxes, \$503.39; Nebraska Public Power – 48 Gary Street, \$438.24; Panhandle Partnership – Planning/Zoning Conference, \$140.00; Platte Valley Bank – ACH Batch, \$10.00; Principal Life Insurance Company - Vision Insurance, \$44.88; Capital Bank and Trust – Simple IRA, \$786.33; Western Nebraska Paper – Publication, \$144.49; Visa – Attached Invoice, \$694.59 **Water:** Enviro Services Inc. – Water Labs Fees, \$50.00; Hennings Construction – Water Service Leak 55 S. Terry Blvd. \$1,440.00; Nebraska Public Power – Behind 9 Mobile Ave. \$164.13; Terry Carpenter Inc. - Water Well Land Lease, \$562.61; Nebraska Child Support – Garnishment, \$59.18; Department of Revenue Sales/Use Tax, \$1,831.94; United states Treasury – Fed/FICA Tax, \$760.43; City of Gering – Wholesale Water, \$3,103.30; Nebraska Dept. of Revenue – State Tax, \$139.40; Nebraska Public Power – Behind 9 Mobile, \$687.11; Platte Valley Bank – Charge Back, \$104.80; Capital Bank and Trust - Simple IRA, \$144.75 **Sewer:** Nebraska Child Support – Garnishment, \$32.67; United States treasury – FED/FICA Taxes, \$594.11; Nebraska Dept. of Revenue – State Taxes, \$109.43; City of Scottsbluff – Wastewater For November 23rd, \$7,106.23; Enviro Services Inc. - Sewer Lab Fees, \$430.00; Nebraska Public Power – North End of West Street, \$819.94; Capital bank and Trust – Simple IRA, \$117.00; One Call Concept – Locates, \$5.14; Terry Carpenter Inc. – Sewer Station Land Lease, \$400.00; Wates Connections – Trash Collection, \$7,695.32 **Electric:** City of Gering – 2120 Country Club, \$51.14; Nebraska Public Power – 21 Country Club, \$31.58 **Street:** Nebraska Child Support – Garnishment, \$63.61; United States Treasury – FED/FICA taxes, \$1109.06; Nebraska Dept. of Revenue – State Taxes, \$205.41; Nebraska Public Power – Street Lights, \$1,728.99; Capital Bank and Trust – Simple IRA, \$210.42 **Keno:** Nebraska Public Power – 2 Lakeview Drive, \$108.98

January Payroll: \$23,341.82

ATTEST:


City Clerk




Mayor, City of Terrytown