

CITY OF TERRYTOWN
Regular City Council Meeting Minutes
November 9th, 2023

The City of Terrytown Council met on Thursday, November 9, 2023, at 6:30 PM, for their regular monthly meeting at the Housing Partners of Western Nebraska Community Room, at 89A Woodley Park Road in the City of Terrytown. Notice of said meeting was published in the Scottsbluff Star-Herald according to Nebraska State Law. The meeting was called to order at 6:30 p.m. by Mayor, Chris Perales. Council Members present in person were: Tyler Feil, Mike Minzey, and Brandon Ettleman. Assistant City Clerk Britney Metter was present and took minutes.

The Pledge of Allegiance was recited by those in attendance. Mayor Perales pointed out the location of the poster for the Open Meetings Act, a copy which is also available on the City of Terrytown website.

There were no Emergency Agenda Item(s).

Mayor Chris Perales recommended Emily Norman fill the City Council Member vacancy left by the resignation of Bill Fedorchik effective October 19th, 2023. Norman was the only resident to respond to the City's notice of vacancy. Motion by Feil, second by Ettleman to approve Mayor Perales's recommendation of Emily Norman to fill Fedorchik's vacancy on the council, whose term is set to December 31, 2024. Ayes: Feil, Minzey, Ettleman. Motion carried.

Norman was not present at the meeting to recite the Oath of Office.

Feil moved to excuse Ettleman from the October 12th, 2023 Regular City Council Meeting. Minzey seconded the motion. Ayes: Feil, Minzey, Ettleman. Nay's: none. Motion carried.

Minzey moved to approve the minutes from the September 14th, 2023, Regular City Council Meeting as corrected. Feil seconded the motion. Ayes: Feil, Minzey, Ettleman. Nay's: none. Motion carried.

Feil moved to postpone approval of the meeting minutes from October 12th, 2023 Regular Meeting. Ettleman seconded the motion. Ayes: Feil, Minzey, Ettleman. Nay's: none. Motion carried.

Minzey moved to postpone approval meeting minutes from October 19th, 2023 Special Meeting, and to direct the correction to the minutes to reflect a Special Meeting. Ettleman seconded the motion. Ayes: Feil, Minzey, Ettleman. Nay's: none. Motion carried.

The First Reading was had on Ordinance No 479 AN ORDINANCE OF THE CITY OF TERRYTOWN, NEBRASKA, ESTABLISHING SALARIES AND COMPENSATION FOR THE CITY OFFICIALS AND EMPLOYEES REPEALING ORDINANCE NO. 472 AND ALL PRIOR ORDINANCES AND PROVIDING AN EFFECTIVE DATE. No further action.

Minzey moved to approve the payment of October 2023 regular claims. Feil seconded the motion. Aye's: Ettleman, Minzey, and Feil. Motion Carried.

The Council reviewed the October 2023 Revenue & Expense Report.

Councilman Minzey agreed to attend the November 30 Twin City Development Annual meeting.

Minzey moved to approve the Consent for Platte valley Bank to Access Reports on NBC Regarding Single Bank Pooled Collateral. Feil seconded the motion. Aye's: Feil, Ettleman and Minzey. Motion Carried.

Feil moved and Ettleman seconded the motion to open the Public Hearing on the One (1) and Six (6) year Street Improvement Program for the City of Terrytown, Nebraska. Aye's: Feil, Ettleman, and Minzey. Motion carried. The council asked questions of City Engineer Jeff Wolfe. Hearing no comments from the public, Feil moved to close the public hearing at 7:27. Minzey seconded the motion. Aye's: Feil, Ettleman, and Minzey. Motion carried.

Feil moved and Minzey seconded to approve Resolution 23-06 RE: 1-6 Year Street Plan. Aye's: Minzey, Ettleman, Feil. Motion carried.

Troy Haenfler and Justin Hochstein of Monument View Mobile Home Park requested financial assistance with repairs to the sewer lines in the Monument View Mobile Home Park. Wolfe advised that the scope of the project would be very different if the City were to finance the project as it would require emergency engineering approval by the State, bidding for the project, and an upgrade to 8 inch "mains" vs. the present 4-inch lines which are presently in the park and do not meet state standards. Additionally, this would become a City project that the owners could contribute to, but the City would need to head up the project. The owners were concerned that the City would insist on upgrading all lines in the alleyways to "mains," including approximately 400 feet previously replaced. The Council was not comfortable agreeing to any project without a commitment from the owners as to what their intended contribution would be, which could not be provided at the meeting. No action was taken at this time.

Motion by Feil, second by Minzey to approve the K.L. Wood Final Pay application for the Mobile Avenue Lift Station in the amount of \$15,967. Aye's: Minzey, Ettleman, Feil. Motion carried.

Motion by Minzey and second by Feil to approve Resolution 23-07 SIGNING OF THE YEAR-END CERTIFICATION OF CITY STREET SUPERINTENDENT 2023. Aye's: Minzey, Ettleman, Feil. Motion carried.

Motion by Feil and second by Minzey to Approve Year-End Certification of City Street Superintendent. Aye's: Minzey, Ettleman, Feil. Motion carried.

Attorney Stobel requested that the Council review the updated employee handbook and respond to her with comments prior to the next meeting.

She also requested that the Council consider how they would like to use the Covid funds in the amount of \$206,000 that need to be designated in the next year.

No report from Police Chief Spencer.

No action was taken on the request by Jack Medearis for his water bill adjustment.

Ettleman moved and Feil seconded to adjourn the meeting at 8:15 p.m. Aye's: Minzey, Ettleman, and Feil. Nay's: none. Motion carried.

Christopher Fuchs

Mayor, City of Terrytown

ATTEST:
Jenny Mattern

City Clerk



GENERAL: Ace Hardware – Batteries, \$36.67; Allo Communications – Internet/SCADA/Landline, \$245.23; Beam – Dental Insurance, \$136.36; BCBS – Health Insurance, \$5,625.13; NE Child Support – Garnishment, \$235.40; Cyclone Express – Gas/Oil, \$68.60; US Treasury – FICA Taxes, \$2,713.39; gWorks – Software, \$10,7144.25; Joseph R Hewgley & Associates – Architect, \$10,144.25; League Assoc. of Risk Management – Insurance, \$31,7474.00; Nebraska Dept. of Revenue – State Taxes, \$449.25; NPPD – 48 Gary St, \$249.96; NEWRA – Dues, \$105.00; Panhandle Humane Society – November Services, \$477.00; Pitney Bowes Global Financial – Machine Lease, \$169.29; Pitney Bowes, INC – 500.00; Principal Life Insurance – Vision Insurance, \$44.88; Police Department - \$11,461.67; Capital Bank & Trust – Simple IRA, \$693.72; Western Nebraska Papers – Publications, \$99.40; Verizon Wireless – Cell Phones, \$259.80; Visa – Supplies, \$167.67 **STREET:** Twin City Auto – Silverado Engine, \$11,537.82; Ace Hardware – Lysol, \$17.26; Cyclone Express – Gas/Oil, \$231.50; US Treasury – FICA Taxes, \$518.97; NE Dept of Revenue – State Taxes, \$94.58; NPPD – SID#3 & Streetlights, \$2,024.33; Capital Bank & Trust – Simple IRA, \$105.24; **KENO:** A&A Porta-Potties – Parks, \$300.00; Michael Zitterkopf – Backflow Testing, \$90.00; Nebraska Lottery – Charitable Gaming Tax, \$213.00; NPPD – 2 Lakeview Dr, \$109.34; Sandberg Implement, INC – Mower Maint, \$1,207.36; **WATER:** US Treasury – FICA Taxes, \$854.69; Enviro Service, INC. – Water Lab Fees, \$50.00; NE Dept of Revenue – State Taxes, \$158.45; NPPD – Behind 9 Mobile Ave, \$568.67; Capital Bank & Trust – Simple IRA, \$176.04; Terry Carpenter, INC. – 562.61, Water Well Land Lease **ELECTRIC:** City of Gering - 2120 Country Club, \$35.71; NPPD – 2120 Country Club, \$31.58 **SEWER:** Budge-It Drain Service – Sewer Jet, \$1,030.00; US Treasury – FICA Taxes, \$869.15; Enviro Services, INC. – Sewer Lab Fees, \$645.00; K.L. Wood Company – Lift Station, \$101,213.00; NE Dept of Revenue – State Taxes, \$160.82; NPPD – N. End of West St, \$294.41; One Call Concepts – Locates, \$60.44; Schaff & Associates – Lift Station, \$7,000.00; Capital Bank & Trust – Simple IRA, \$186.73; Terry Carpenter, INC. – Sewer Land Lease, \$400.00; Waste Connections – Trash Collection, \$7,806.44