

**CITY OF TERRYTOWN**  
**Regular City Council Meeting**  
**October 10<sup>th</sup>, 2024**

The City of Terrytown Council met on Thursday, October 10<sup>th</sup>, 2024, at 6:30 PM, for their regular monthly meeting at the Housing Partners of Western Nebraska Community Room, at 89A Woodley Park Road in the City of Terrytown. Notice of said meeting was posted in the Scottsbluff Star-Herald according to Nebraska State Law. The meeting was called to order at 6:31 p.m. by Mayor Christopher Perales. Council Members present were Emily Norman, Tyler Feil, and Mike Minzey. Absent: Brandon Ettleman. City Clerk Jennifer Mattern was present and took minutes. Also present, Libby Stobel, City Attorney, Jeff Wolfe, City Engineer, and Hugo Chairez, Utility Supervisor

The Pledge of Allegiance was recited by those in attendance. Mayor Perales pointed out the location of the poster for the Open Meetings Act, a copy which is also available on the City of Terrytown website.

Council discussed payment to Budge-It Drain Service for water repairs at Gary St. and Woodly Park Road. Council discussed with Chairez and Jason Wilcox from Housing Partners of Western Nebraska as to who would be responsible for paying to have the water lines fixed. Chairez pointed out the location of the leak which appears the leak was on the service line. Wilcox stated he contacted the Water Engineer for the City. Wilcox stated that the Ordinance was read to him, and the way it reads Wilcox was under the impression it is the responsibility of the City. Stobel accessed the Ordinance and read for the council. Wolfe did note to the Council, that when the Ordinance was written it did not reflect the Housing units and therefore, suggested they proceed with caution. Mayor Perales asked Wilcox if he was authorized to negotiate the bill. He stated no. Feil moved to postpone payment to Budge-It Drain until next meeting when there could be a person present from Housing Partners to discuss possible negotiation. Minzey seconded the motion. Aye's: Feil, Norman, and Minzey. Nay's: none. Absent: Ettleman. Motion carried.

RJ Meyer & Associates, and Lengemann & Associates audit firms submitted proposals for the City's annual audits for the 2023-2024, 2024-2025, and 2025-2026 Fiscal years. Minzey moved to accept the RJ Meyer & Associates proposal. Norman seconded the motion. Aye's: Feil, Norman, and Minzey. Nay's: none. Absent: Ettleman. Motion carried.

Council reviewed quotes for a tree removal at 91 Michael Street. Savannah Salazar, resident of 91 Michael Street was given notice via hand delivery and signature overnight deliver on Monday and Tuesday October 7<sup>th</sup> and October 8<sup>th</sup> respectively. Per said notice Salazar was still within the 30 days to take action on her own. Feil moved to postpone discussion to give Salazar opportunity to take action. Norman seconded the motion. Aye's: Feil, Norman, and Minzey. Nay's: none. Absent: Ettleman. Motion carried.

Council discussed upgrading computers as the warranty expired in 2022 on the current systems. Norman motioned to postpone making a decision until receiving a quote for two laptops and one desktop computer. Feil seconded the motion. Aye's: Feil, Norman, and Minzey. Nay's: none. Absent: Ettleman. Motion carried.

Minzey noted that the meeting minutes should state September 19<sup>th</sup> not September 20<sup>th</sup>. Norman moved to approve the minutes for the September 19<sup>th</sup> Regular City Council Meeting with the correction of

September 19<sup>th</sup> in place of September 20<sup>th</sup>. Minzey seconded the motion. Aye's: Feil, Norman, and Minzey. Nay's: none. Absent: Ettleman. Motion carried.

Minzey moved to approve Payment of Regular Claims for September 2024. Norman seconded the motion. Aye's: Feil, Norman, and Minzey. Nay's: none. Absent: Ettleman. Motion carried. \*\*Claims will be listed at the end of the minutes.

Council received the Revenue & Expense report for September 2024.

There were no updates on property for the lake, sewer lift station, and water well properties.

Council discusses updates on City Hall, Council requested seeing side by side comparison of the buildings and costs to renovate as compared to the cost of a new build.

Council received the Communications Report for September 2024.

Council Reviewed Ordinance No. 487 ORDINANCE OF THE CITY OF TERRYTOWN, NEBRASKA, CONCERNING RATES CHARGED FOR CITY-OWNED WATER AND SEWER UTILITIES, REPEALING PRIOR ORDINANCES AND PROVIDING AN EFFECTIVE DATE. Norman moved to waive three readings. Minzey seconded the motion. Aye's Feil, Norman, and Minzey. Nay's: none. Absent: Ettleman. Motion carried.

Minzey moved to approve Ordinance No. 487. ORDINANCE OF THE CITY OF TERRYTOWN, NEBRASKA, CONCERNING RATES CHARGED FOR CITY-OWNED WATER AND SEWER UTILITIES, REPEALING PRIOR ORDINANCES AND PROVIDING AN EFFECTIVE DATE. Norman seconded the motion. Aye's: Feil, Norman, and Minzey. Nay's: none. Absent: Ettleman. Motion carried.

Council Reviewed Ordinance No. 488 AN ORDINANCE GRANTING TO THE NEBRASKA PUBLIC POWER DISTRICT, A PUBLIC CORPORATION AND POLITICAL SUBDIVISION OF THE STATE OF NEBRASKA, ITS SUCCESSORS AND ASSIGNS, THE NON-EXCLUSIVE RIGHT AND FRANCHISE FOR A PERIOD OF TWENTY-FIVE (25) YEARS TO ERECT, OPERATE AND MAINTAIN AN ELECTRIC LIGHT AND POWER SYSTEM IN THE CITY OF TERRYTOWN NEBRASKA FOR THE PURPOSE OF FURNISHING ELECTRIC ENERGY TO SAID CITY AND THE INHABITANTS THEREOF; LIMITING THE MAXIMUM CHARGES FOR SUCH ENERGY; PROVIDING CERTAIN REGULATIONS WITH REFERENCE THERETO; AND ALL THINGS INCIDENTAL TO THE PURPOSE THEREOF; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; DIRECTING THE FORM OF PUBLICATION OF THIS ORDINANCE AND PRESCRIBING THE TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT. Minzey moved to waive three readings. Norman seconded. Aye's: Feil, Norman, and Minzey. Nay's: none. Absent: Ettleman. Motion carried.

Feil moved to approve Ordinance No. 488 AN ORDINANCE GRANTING TO THE NEBRASKA PUBLIC POWER DISTRICT, A PUBLIC CORPORATION AND POLITICAL SUBDIVISION OF THE STATE OF NEBRASKA, ITS SUCCESSORS AND ASSIGNS, THE NON-EXCLUSIVE RIGHT AND FRANCHISE FOR A PERIOD OF TWENTY-FIVE (25) YEARS TO ERECT, OPERATE AND MAINTAIN AN ELECTRIC LIGHT AND POWER SYSTEM IN THE CITY OF TERRYTOWN NEBRASKA FOR THE PURPOSE OF FURNISHING ELECTRIC ENERGY TO SAID CITY AND THE INHABITANTS THEREOF; LIMITING THE MAXIMUM CHARGES FOR SUCH ENERGY; PROVIDING CERTAIN REGULATIONS WITH REFERENCE THERETO; AND ALL THINGS INCIDENTAL TO THE PURPOSE THEREOF; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; DIRECTING THE FORM OF PUBLICATION OF THIS ORDINANCE AND PRESCRIBING THE TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT. Minzey seconded the motion. Aye's: Feil, Norman, and Minzey. Nay's: none. Absent: Ettleman. Motion carried.

Feil Moved for approval for publication of Ordinance 488 AN ORDINANCE GRANTING TO THE NEBRASKA PUBLIC POWER DISTRICT, A PUBLIC CORPERATION AND POLITICAL SUBDEVISION OF THE STATE OF NEBRASKA, ITS SUCCESSORS AND ASSIGNS, THE NON-EXCLUSIVE RIGHT AND FRANCHISE FOR A PERIOD OF TWENTY-FIVE (25) YEARS TO ERECT, OPERATE AND MAINTAIN AN ELECTRIC LIGHT AND POWER SYSTEM IN THE CITY OF TERRYTOWN NEBRASKA FOR THE PURPOSE OF FURNISHING ELECTRIV ENERGY TO SAID CITY AND THE INHABITANTS THEREOF; LIMITING THE MAXIMUM CHARGES FOR SUCH ENERGY; PROVIDING CERTAIN REGULATIONS WITH REFERANCE THERETO; AND ALL THINGS INCIDENTAL TO THE PURPOSE THEREOF; REPEALING ALL ORDINANCES AND PARTS OF ORDINANCES IN CONFLICT THEREWITH; DIRECTING THE FORM OF PUBLICATION OF THIST ORDINANCE AND PRESCRIBING THE TIME WHEN THIS ORDINANCE SHALL BE IN FULL FORCE AND EFFECT. In the Scottsbluff Star-Herald, one time as required by law. Norman seconded the motion. Aye's: Feil, Norman, and Minzey. Nay's: none. Absent: Ettleman. Motion carried.

Council discussed the bill of James Cress/James Huper, 5 Canyon Drive. No decision has been made.

Council Recognized the EMPLOYMENT OF IMEDIATE FAMILY MEMBERS DISCLOSURE STATEMENT.

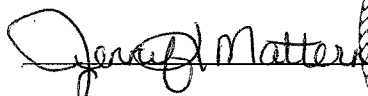
Brenda Jacobsen of 29 Ridge Drive requested the council waive her late fees for the months of July and August. She stated that she tried to pay but was unsuccessful. Feil moved to waive the late fees for July and August 2024. Minzey seconded the motion. Aye's: Feil, Norman, and Minzey. Nay's: none. Absent: Ettleman. Motion carried.

Council discussed the purchase of a 2009 Elgin Pelican NP Dual Street Sweeper; due to state statue it is necessary that a purchase over \$50,000 be sent out for bid.


Council reviewed the 1–6-year street plan for 2025. Wolfe let the council know that at the November Council Meeting there would be a Public Hearing and then discussion and decisions made at that time.

Norman moved to adjourn at 8:16 p.m. Minzey seconded the motion. Aye's: Feil, Norman, and Minzey. Nay's: none. Absent: Ettleman. Motion carried.

ATTEST:

  
City Clerk



  
Mayor, City of Terrytown

#### Payment of Claims September 2024

**General:** Ace Hardware – Batteries, \$34.18; Allo – Landline/Internet/SCADA, \$263.50; Beam – Insurance, \$5.45; Bluffs Facility – Towels, \$190.04; Century Business – Copier Lease, \$219.44; Child Support – \$173.35; CNA Surety – Bonds, \$175.00; Eakes – Calendar/Holder \$47.33; FICA – Taxes, \$10,332.14;

Gregory's Lock Shop – Keys, \$51.00; Guardian – Insurance, \$56.00; Home Depot – Cleaner, \$4.00; Intralinks INC. – Computer Move, \$366.50; Marketing Consultants – Logos, \$90.00; Medica Insurance – \$5,854.16; Ne Dept. of Revenue – Taxes, \$1,633.23; NPPD – 48 Gary St, \$251.03; Humane Society - \$477.41; Utility Billing Correction, \$204.61; Principal -- Insurance, \$44.88; Police Department – \$11,461.67; Simmons Olsen – Legal Services, \$1,257.36; Capital Bank and Trust – IRA, \$710.76; Colum Software – 8.8.2024 Minutes, \$118.78; Verizon – Phones, \$262.90; VISA – Supplies, \$803.57; **Street:** Ace Hardware – Wasp Spray, \$179.98; BARCO – Street Signs, \$2,686.74; Ben's Construction – Bellevue Entrance, \$31,960.00; Child Support – \$100.75; Legacy Cooperative – Repairs, \$182.00; Contractor's Materials – Repairs, \$154.20; Cyclone Express – Gas, \$269.43; United States Treasury – Taxes, \$1,195.18; Infinity Construction INC. – Pathway Stripping, \$8,400.00; Nebraska Dept. of Revenue – Taxes, \$177.26; NPPD – Streetlights, \$1,805.46; Panhandle Diesel & Automotive – Repairs, \$983.96; Schaff & Associates M.C. – 24-25 Budget Recommendation, \$1,944.00; Capital Bank and Trust – Simple IRA, \$295.84; Wholesale Motive Service – Tork Rolls, \$138.69; **Keno:** A&A Porta-Potties – Porta-Potties, \$300.00; NPPD – 2 Lakeview Dr., \$113.02; Sandberg Implement INC. – Labor, \$2,819.43; **Water:** Budge-it Drain Service – Labor, \$6,065.00; NE Child Support – Garnishment, \$122.90; Departments of Revenue – Sales Tax, \$834.28; United States Treasury – Taxes, \$961.20; Enviro Service INC. – 20240953-01, \$50.00; City of Gering – Water, \$10,524.52; Nebraska Dept. of Revenue – Taxes, \$156.44; Northwest Pipe – ¾" Adapter, \$359.91; NPPD – S. Terry Blvd., \$69.65; Pitney Bowes Global Financial – Copier Lease, \$169.29; Print Express – Bill Postcards, \$659.00; Capital Bank and Trust – Simple IRA, \$161.86; Terry Carpenter INC. -- Water Land Lease, \$424.00; **Sewer:** NE Child Support – Garnishment, \$73.80; City of Scottsbluff – Wastewater, \$7,756.39; United States Treasury – Taxes, \$646.72; Enviro Service INC. – Labs, \$430.00; Imperial Pump Solutions LLC – Mileage, \$1,458.00; Intralinks INC. – Sept Datto Back Up, \$179.00; Nebraska Dept. of Revenue – Taxes, \$104.84; One Call Concepts – 4050209, \$27.00; Pitney Bowes INC. – Postage, \$500.00; Capital Bank and Trust – Simple IRA, \$115.76; Terry Carpenter INC – Sewer Land Lease, \$576.11; Waste Connections – Trash Collection, \$7,723.10

Payroll, \$18,758.57