CITY OF TERRYTOWN
Regular Meeting of the City Council
February 13th, 2025

The City of Terrytown Council met on Thursday, February 13th, 2025, at 6:30 PM, for their regular monthly meeting at the Housing Partners of Western Nebraska Community Room, at 89A Woodley Park Road in the City of Terrytown. Notice of said meeting was published in the Star-Herald according to Nebraska State Law. Mayor, Chris Perales called the meeting to order at 6:34 p.m. Council Members present were Tyler Feil, Mike Minzey, and Emily Norman. Jeni Mattern, City Clerk was present and took minutes. Also, present Libby Stobel, City Attorney, Utility Supervisor, Hugo Chairez.

The Pledge of Allegiance was recited by those in attendance. Mayor Perales pointed out the location of the poster for the Open Meetings Act, a copy which is also available on the City of Terrytown website.

There were no emergency items.

Feil moved to approve agenda changes as follows:
Removing item 3. the review of letters of Intent for Council Member Ward I making item 3 (a) Approve Mayor Perales' appointment for Council Member Ward I item 3.
Removing item 9. B. The review of the minutes for the January 16th, 2025 Regular Meeting
Change date from January 2024 to January 2025 in Item Number 10, 11, and 19 respectively.
Minzey seconded the motion. Aye's: Feil, Norman, and Minzey. Nay's: none. Motion carried.

There was no public comment.

No letters of intent received by the posted deadline for the Ward 1 Council vacancy declared last month. Former councilmember, Brandon Ettleman, submitted after the deadline, but before the meeting and Mayor Perales had nominated him to fill the remainder of the vacancy for the remainder of the Ward I vacancy through December 31, 2028. Norman moved to approve Mayor Perales' appointment of Brandon Ettleman as Council Member for Ward I for the duration of the term through December 31, 2028. Feil seconded the motion. Aye's: Minzey, Norman, and Feil. Nay's: none. Motion carried.

Mattern gave the Oath of Office to Appointed Council Member, Brandon Ettleman, who was appoint to Ward I.

Tony Kaufman, spoke to the Council regarding a Community Clean-up/Disaster Relief exercise taking place throughout the Tri-Cities on Saturday, April 26th, 2025 from 7:00 a.m. – 5:00 p.m. Mattern asked about hazardous chemicals and debris left after the one-day exercise. Kaufman stated details were still being worked out and that they are working with Keep Scottsbluff and Gering regarding any hazardous chemicals and will have a plan in place for any items that were not picked up on that day. He stated that it is not the goal to have the Cities have additional clean-up to do after the exercise. Norman moved to participate in the Community Clean-up/Disaster Exercise on April 26th, 2025 from 7:00 a.m. – 5:00 p.m. Ettleman seconded the motion. Aye's: Ettleman, Norman, Feil, and Minzey. Nay's: none. Motion carried.

There was no representative from Housing Authority present at the meeting for discussion regarding the installation of meters for the sprinkler system and corresponding payment. This item was postponed with the notation that with a failure to appear at the March meeting with force the City to make a decision without Housing Authority input, as the matter needs to be resolved prior to summer irrigation season begins.

Scottsbluff Rural Fire Protection Chief, Carissa Schank-Grubbs gave an annual report regarding calls and specifically types of calls for 2024 in Terrytown. She, also, reported a housing number program they are implementing in an effort to distribute reflective house numbers for improved visibility in the dark. They have begun on Mobile Avenue and plan to continue to South Street and beyond. They are also distributing and installing Smoke Alarms.
Mayor Perales presented Retired Police Chief, Kevin Spencer with a plaque thanking him for his years of service to Terrytown.

Norman moved to approve the minutes from the December 12th, 2024 Regular City Council Meeting. Minzey seconded the motion. Aye's: Norman, Minzey, Feil, and Ettleman. Nay's: none. Motion carried.

Feil moved to approve regular claims for January 2025. Norman seconded the motion. Aye's: Minzey, Feil, Ettleman, and Norman. Nay's: none. Motion carried. *Claims to follow minutes

Council received the Revenue & Expense report for January 2025.

Discussion was had regarding page 13 of the Employee handbook regarding on-call pay. The hand book as written stated on-call utility personal would receive $10/day for weekdays and $20/day for weekends and holidays. Current rate is on work days is one hour of pay per day which is $28.66/$23.07 respectively and 8 hours of hourly pay each day weekend/holiday. Norman recommended we propose a dollar amount in between what is being paid and what is proposed in the handbook. And there for the approval of the handbook was postponed until the March Regular Meeting.

Norman approved the hours for the current Code Enforcement officer be Monday through Thursday from 5:30 a.m. – 4:00 p.m. providing 4 10-hour work days including a minimum of a 30-minute lunch hour, providing this verbiage not be added to the handbook and is specific for the current position only. Feil seconded the motion. Aye's: Feil, Ettleman, Minzey, and Norman. Nay's: none. Motion carried.

After citing concerns about possible Gering Public Schools school bond, which would affect Terrytown Residents, and potentially adding additional costs to Terrytown taxpayers. Minzey moved to close all activity regarding moving forward with a City Hall office building as he would rather see those funds be applied elsewhere and that any bills incurred prior to this motion relating to the construction or development or "City Hall" be paid. Norman seconded the motion. Aye's: Ettleman, Minzey, Norman, and Feil. Nay's: none. Motion carried.

Norman moved to approve a phone upgrade for the City Office in the amount of $1,655.82 for equipment and $53.50 monthly. Minzey seconded the motion. Aye's: Minzey, Norman, Feil, and Ettleman. Nay's: none. Motion carried.

Norman moved to approve purchase of a Plow and Spreader from Panhandle Diesel & Automotive in the amount of $31,741.39, with the amount to be paid from the City's ARPA funds. . Minzey seconded the motion. Aye's: Norman, Feil, Ettleman, and Minzey. Nay's: none. Motion carried.

Minzey moved to approve purchase of a 2025 Tradesman Crew Cab 4x4 from Regains Auto in the amount of $55,310.00, with the amount to be paid from the City's ARPA funds. Ettleman seconded the motion. Aye's: Feil, Ettleman, Minzey, and Norman. Nay's: none. Motion carried.

Norman moved to approve an additional Credit Card for Gas/Fuel purchases. Minzey seconded the motion. Aye's: Ettleman, Minzey, Norman, and Feil. Nay's: none. Motion carried.

Minzey moved to approve the Construction Permit and Inspection Agreement with the City of Scottsbluff. Norman seconded the motion. Aye's: Minzey, Norman, Feil, and Ettleman. Nay's: none. Motion carried.

Norman moved to change the previously agreed upon Interlocal Agreement with Scottsbluff Rural Protection District. Ettleman seconded the motion. Aye's: Norman, Feil, Ettleman, and Feil. Nay's: none. Motion carried.

Council received the January 2025 Communications Report.

Norman moved to appoint Chairez as voter delegate for the NERWA and Robert Blanco as the alternate. Ettleman seconded the motion. Aye's: Minzey, Norman, Feil, and Ettleman. Nay's: none. Motion carried.

At 7:43 p.m. Norman moved to adjourn the meeting. Ettelman seconded the motion. Aye's: Norman, Feil, Ettleman, and Minzey. Nay's: none. Motion carried.

Mayor, City of Terrytown

ATTEST:

City Clerk

CITY CLERK Seal TERRYTOWN, NEBRASKA

Payment of Claims January 2025

General: EFTPS, $11,480.20; Dept. of Rev. – $524.85; Capital Bank – IRA, $811.08; Garnishment -- $44.19; Beam Insurance – $152.70; Guardian Life - $56.00; Medica – $6,312.58; Principal Insurance -- $44.88; NPPD – $429.18; Verizon – $263.10; Simmons, Olsen -- $870.00; Column Software – 12.12, $217.63; Carpenter Center – Rent, $1,260.30; Humane Society -- $463.50; Marketing Consultants – Shirts, $236.00; Scotts Bluff County Clerk – Election, $239.00; Allen's Tree – Cable, $175.00; Allo – $260.04; Century Business – Copier, $229.13; Scb/Ger Chamber Of Commerce – Membership, $484.00; City Of Scottsbluff

– Administrative, $168.00; Crecent Electric Supply Co – Lights, $348.50; Heartland Expressway – Membership, $380.52; IIMC – Membership, $235.00; Intralinks -- Upgrade, $15,745.93; U.C. Fund – Insurance, $719.63; Pitney Bowes – Postage, $500.00; Tim's Electric – Shop, $210.00; UNO – Academy, $716.00; VISA -- $984.73; WNHRMA – Membership, $50.00 **Street:** EFTPS – $1,647.03; Dept. of Rev. – $245.96; Capital Bank – IRA, $259.63; Garnishment -- $158.35; Cyclone Express – Gas, $488.94; NPPD – $3,061.63; Scottsbluff – Street Sweeping, $1,120.00 **Keno:** NPPD – $113.02 **Water:** EFTPS – $1,477.27; Dept. of Rev. – $218.15; Capital Bank – IRA, $204.39; Garnishment -- $161.09; NPPD – E$850.42; Terry Carpenter Inc – Lease, $576.11; Enviro Services – Water Labs, $55.00; Alarm Security Technicians – Re-connect, $85.00; Hydro Optimization/Automation – SCADA Alarm, $178.27; Dept. of Rev. Sales/use – Taxes, $1,357.48; Imperial Pump – SCADA Upgrade, $21,671.91; Mun Supply – Labor, $198.00; M.C. Schaff – Meeting, $216.00; Visa -- $33.17 **Electric:** NPPD – $31.58 **Sewer:** EFTPS – $1,117.31; Dept. of Rev. – $163.54; Capital Bank – IRA $159.61; Garnishment -- $107.17; NPPD – $603.19; Waste Connections -- $7,079.21; Terry Carpenter Inc. – Lease, $412.00; Scottsbluff – Wastewater, $15,009.23; Enviro Service – Sewer Labs, $430.00; Gering – $51.95; Imperial Pump -- Lift Station Upgrade, $52,735.87; One Call Concepts – Locates, $10.47; Pitney Bowes Global Financial – Postage Lease, $169.29; VISA -- $37.22

Payroll: $21,191.15